THE INDIAN ARMY

NCC SPECIAL ENTRY SCHEME 34TH COURSE- OCT 2013
SHORT SERVICE COMMISSION (NT) FOR MEN & WOMEN
(INCLUDING WARDS OF BATTLE CASUALITIES OF ARMY PERSONNEL)

The Indian Army is looking for a few good men and women. For the best and the brightest amongst them. Men/Women with intellect, idealism and courage. Men/Women who can lead and inspire others. Think about it, it's a challenge that'll change your life forever. And that's a soldier's word.

1. Applications are invited from UNMARRIED/MARRIED male and UNMARRIED female and also from the Wards of Battle Casualities of Army Personnel, for grant of Short Service Commission in the Indian Army.

2. VACANCIES:

(a) NCC MEN 50 (45 for Gen Category and 05 for Wards of Battle Casualties of Army only)

(b) NCC Women 04 (10% vacancies of Women are reserved for Wards of Battle Casuality of Army personnel only)

3. CONDITIONS OF ELIGIBILITY:

(A) Nationality: A candidate must either be : (i) A citizen of India, or (ii) A subject of Bhutan, or (iii) A subject of Nepal, or (iv) a Tibetan refugee who came over to India before the 1st of January 1962 with the intention of permanently settling in India or (v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African countries of Kenya. Uganda, the United Republic of Tanzania, zambia, Malawi, Zaire and Ethopia and Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (ii), (iii), (iv) and (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. Certificate of eligibility will, however, not be necessary in the case of candidates who are Gorkha subjects of Nepal.

(B) Candidates withdrawn on disciplinary ground from NDA, IMA, OTA or any other Service Training Academy are NOT eligible to apply.

(C) AGE LIMIT: For NCC candidates (including wards of Battle Casualities)

19 to 25 years (born not earlier than 02 Jul 88 and not later than 01 Jul 94).

(D) EDUCATIONAL QUALIFICATION AND OTHER CRITERIA

(a) FOR NCC 'C' CERTIFICATE HOLDERS

(i) Educational Qualification: (aa) Degree of a recognised University or equivalent with aggregate of minimum 50% marks taking into account marks of all the years. (ab) Those studying in third year are also allowed to apply provided they have secured minimum 50% aggregate marks in the first two years. Such students will need to secure overall agreegate of minimum 50% marks if selected in interview failing which their candidature will be cancelled. The candidate must posses graduation degree at the time of joining training at OTA. The candidates studying in the third year of graduation should be able to produce the degree within 12 weeks from the date of commencement of training at OTA. Such candidate will be inducted for training at OTA on additional bond basis for recovery of the cost of training as notified from time to time as well as stipened and pay and allowances paid, in case they fail to produce the requisite degree certificate.

(ii) Service in NCC : Should have served for minimum two academic years in the senior Division/Wing of N.C.C.

(iii) Grading: Should have obtained minimum of 'B' Grade in 'C' Certificate Exam of NCC.

(b) FOR WARD OF BATTLE CASUALTIES OF ARMY PERSONNEL (i) Educational Qualification: Degree of a recognised University or equivalent with aggregate of minimum 50% marks taking into account marks of all the years. (ii) NCC 'C' certificate not required. **(iii) Applicants under category of Wards of Battle Casualties to send their applications direct to Dte Gen of Recruiting/ Rtg-6, NCC Entry, West Block-lll, R.K. Puram, New Delhi-110066. (iv) Eligibility for wards of battle casualties and also document to be attached alongwith the application form are as under.**

(a) A letter to the effect that the parent has been killed/wounded / reported missing in action issued by MP/Dte/Respective Regimental Records and a copy of Part II Order notifying injuries and being classified as battle casualties in case of serving/ medically boarded out pers. (b) The vacancies under wards of battle casualties are available to wards (sons and daughters including legally adopted) and specified as under (aa) Killed in action (ab) Died of wound or injuries (Other than self-inflicted) (ac) Wounded or Injured (Other than self-inflicted). (ad) Missing. (c) Relation Certificate issued by Records / MP Dte. (d) Last Date of Receipt of Application in Rtg Dte for Wards of battle casualities is 22 Feb 2013.

(E). PHYSICAL STANDARD: (a) HEIGHT AND WEIGHTt: The minimum acceptable height is 157.5 cms. with co-related weight and for women candidate is 152 cms and 42 Kg. In case of candidates belonging to the North East and Hilly Areas like Gorkhas, Nepalies, Assamies and Garhwalis, the height will relaxed by 5 cms and weight commemsurate with reduced height. In case of candidates from Lakshadweep the minimum acceptable height can be reduced by 2 cms.

(b) VISUAL STANDARDS: (i) The minimum acceptable visual acuity are: Distant Vision (corrected) better eye 6/6, worse eye 6/18, myopia of not more than minus 3.50 for men and 5.50 for women including astigmatism. (ii) Candidates who have under-gone or have the evidence of having undergone Radial Keratotomy to improve the visual acuity, will be permanently rejected. Candidates aged 20 years or above who have undergone Laser Surgery for correction of refractive error will be considered for commission in Army If they fulfill following criteria :-

(i) Uncomplicated stable LASIK/Excimer (PRK) laser procedure done for. Myopia or Hypermetropia, with stable refraction for a period of six months after the procedure.

(ii) A healthy retina.

(iii) Corrected vision should be 6/6 in better eye and 6/9 in worse eye, with maximum residual refraction of : ± 1.50 in any meridian for myopia or hypermetropia.

(iv) Axial length within permissible limits.

4. PHYSICAL FITNESS STANDARDS AT OTA: Prospective candidates are advised to exercise and keep themselves physically fit, in order to avoid any injury due to the rigorous physical training at Officers Training Academy. In order to be able to adjust to the regime there, candidates are advised to achieve following standard before joining the OTA, if finally selected:-

(a) Running 2.4 km in 15 minutes, (b) Push Ups-13 Nos. (c) Sit Ups-25 Nos. (d) Chin Ups 6 Nos. (e) Rope Climbing 3-4 Meters.

5. METHOD OF SELECTION: (a) All applications as per format given are to be forwarded to Rtg. Directorate (NCC Entry) through HQ DG NCC. The NCC Units/Gp HQs will forward the applications to State Directorates who in turn will forward the same to HQ DG NCC. (b) Thorough screening/Shortlisting of applications based on qualifications of the candidates will be carried out by the NCC Directorates and HQ DG NCC. (c) Candidates not in receipt of call letter from any of the Selection Centres for SSB interview should presume that either their applications have been received after due date or have been found ineligible or rejected during short- listing. No correspondence in this regard will be entertained. Candidates after shortlisting will be detailed for SSB interview by Directorate General of Recruiting. The decision of Headquarter DG NCC and Dte Gen Rtg in Army HQ, in the matter of Shortlisting and forwarding of applications to SSBs will be final (d) On arrival at the Selection Centre the candidates will be administered stage-I of the two stages testing procedure. Candidates failing in stage-I will be Sent back on the same day and those who qualify will be detained to undergo Group Tests. Psychological Tests and Interview which will extend for a duration of 5 days. (e) Candidates recommended by SSBs will be required to go through Medical Exam. Candidates who are found medically fit will be placed in order of merit as per the marks obtained in SSB interview amongst the recommended candidates. Boarding and lodging during interviews at SSBs are free. Recommendation by SSB confers no right of admission to the Officers Training Academy. The final selection will be made as per the order of merit subject to medical fitness and suitability in all other respects and number of vacancies available. (f) The merit list of the recommended candidates will be displayed at the reception of DG Recruiting and Indian Army website i.e. www.joinindianarmy.nic.in.

6. MEDICAL EXAMINATION: Candidates recommended by the Service Selection Board will undergo medical examination by a Board of Service Medical Officers. Women candidates recommended by Service Selection Board will undergo medical examination by a medical board of male/female doctors/Specialists/Gynaeocologist. However, there will be a Lady Medical Officer as member of the Medical Board for female candidates. Only those candidates will be admitted to the Academy who are declared fit by the Special Medical Board. However, the candidates declared unfit will be intimated by the President of the Special Medical Board about procedure for request for Appeal Medical Board (AMB). Candidates who are unfit may apply for Appeal Medical Board (AMB) to be completed within 42 days of SMB and may request for Review Medical Board (RMB) within 1 day of completion of Appeal Medical Board. Candidates for AMB shall automatically report to the hospital opted by them on any working day, keeping in view the time taken by postal authorities to deliver their Medical documents at the Hospital for medical examination. No call shall be given by the opted hospital and no correspondence in this regard shall be entertained. Candidates are advised in their own interest to appear for AMB well in time and should not wait for the last date given by the SMB. Candidates are advised to note that Recruiting Directorate has no role to play in Appeal Medical Boards; the procedure advised by medical authorities is strictly to be adhered to. The candidates will also be intimated that Review Medical Board (RMB) will be granted at the discretion of DGAFMS based on the merits of the case and that RMB is not a matter of right. Candidates will only be considered medically fit on receipt of the approved medical board proceedings from concerned medical authorities in Dte Gen Rtg.

7. In their own interest the candidates are advised to undergo a preliminary medical check-up for wax in ears, refractory error of eyes and fungal infection of skin before reporting for the SSB interview.

8. ENTITLEMENT FOR TRAVELLING ALLOWANCE : Candidates appearing for SSB interviews for the first time for a particular type of commission shall be entitled for AC III Tier to and fro railway fare or bus fare including reservation -Cum-Sleeper Charges within the Indian Limits. Candidates who appear again for the same type of commission will not be entitled to travelling allowances on any subsequent occasion.

9. Training at OTA Chennai is at Govt expenses. Duration of Training is 49 weeks training at OTA, Chennai, On successful completion of which Candidates will be granted commission in the rank of Lt. The final allocation of Arms/ Services will be made prior to passing out of Gentleman Cadets/Lady Cadets from OTA. Candidates will not be allowed to live with parents / guardian. Candidates must not marry untill they complete the full training at OTA. A candidate who marries subsequent to the date of his/her application though successful at the Service Selection Board interview or Medical Examination will not be inducted for training. A candidate if he/she marries while under training shall be discharge and will be liable to refund all expenditure incurred on him/her by the govt. It is also applicable to the Wards of Battle Casualities of Army Personnel. **University of Madras** will award "**Post Graduate Diploma in Defence Management and Strategic Studies**" to all cadets who successfully complete Pre-Commission Training at OTA, Chennai.

10. The final allocation of allocation of Arms/Service will be made prior to passing out gentleman cadets/Lady cadets from OTA.

11. TERMS AND CONDITIONS OF SERVICE : (a) Period of Probation: An officer will be on probation for a period of 6 months from the date he/she receives his commission. If he/she is reported on within the probationary period as unsuitable to retain his/her commission, his/her services may be terminated any time whether before or after the expiry of the probationary period. **(b) Posting:** Personnel granted Short Service Commission are liable to serve anywhere in India and abroad. **Tenure of Engagement:** Officers will be required to serve for ten years extendable by a further period of four years, subject to their performance having been found fit for extension of tenure and having given option for the service. Male Officers who are willing to continue services in Army after the expiry of 10 years in Short Service Commision may if eligible and suitable in all respects be considered for Grant of Permanent Commission in accordance with the relevant rules. **(d) Termination of Commission :** An officer granted Short service commission will be liable to serve for ten years but his Commission may be terminated at any time by the Government of India for (i) misconduct or if his/her services are found to be unsatisfactory, or (ii) On account of medical unfitness, or (iii) if his/her services are no longer required, or (iv) if he/she fails to qualify in any prescribed test or course, (v) An officer may on giving 3 months notice be permitted to resign his/her commission on compassionate grounds of which the Government of India will be the sole judge. An officer who is permitted to resign his/her commission on compassionate grounds will not be eligible for terminal gratuity.

12. RESERVE LIABILITY**:** SSC Officers on release before or expiry of contractual length of service will carry reserve lability to serve the Army for five years plus two years on voluntary basis or upto the age of 37 years for women and 40 years for men whichever is earlier.

13. HOW TO APPLY: (a) Apply on plain paper as per the format given in the advertisement, duly typed. (b) Applications should be posted to the nearest OC, NCC Unit from where NCC 'C' certificate has been issued. (c) Applications of Candidates serving in the Armed Forces duly counter-signed by Commanding Officer should be sent to the OC, NCC Unit from where NCC' 'C' certificate has been issued. (d) All NCC Units will forward the applications to DDG, NCC of the concerned State, (e) Direcrorate General of Recruiting (Rtg 6), Integrated Headquarters of Ministry of Defence (Army), reserves the right to shortlist applications on the basis of grade obtained by the candidates in NCC 'C' certificate examination/percentage of marks in degree examinations. (f) DDG, NCC States will process all applications and forward them to Dte Gen NCC. Special emphasis will be laid on the following points: -

(i) Check date of birth from class X Certificate, (ii) Check Degree/Provisional degree is from a University recognised by AIU. (iii) Check marks sheets of all years and ensure that candidate has minimum 50% marks in the aggregate for all three years and in case of third year students 50% marks in aggregate for two years. (iv) Check NCC 'C' Certificate with minimum 'B' Grading. (g) The last date for receipt of applications is as under:

(i) Last date for receipt of application at NCC Bn/Gp HQ 28 Feb 2013.
(ii) Last date for receipt of application at Rtg Dte from Dte Gen NCC-01 Apr 2013.

14. Applications recieved after due date will neither be opened nor be entertained.

15. THE ARMY OFFERS YOU

(a) PAY SCALE. The promotion from Lieutenant to Lieutenant Colonel is on time scale basis and thereafter on selection basis subject to fulfilment of requisite service conditions. The pay scale and promotion criteria is as under: -

RANK	PAY BANDS/SCALE	GRADE PAY	MSP	Remarks
LIEUTENANT	PB-3/15600-39100	5400	6000	On commission
CAPTAIN	PB-3/15600-39100	6100	6000	On completion of 2 years
MAJOR	PB-3/15600-39100	6600	6000	On completion of 6 years
LT COLONEL	PB-4/37400-67000	8000	6000	On completion of 13 years
COLONEL	PB-4/37400-67000	8700	6000	On selection basis subject to fulfilment of requisite service conditions.
BRIGADIER	PB-4/37400-67000	8900	6000	
MAJOR GENERAL	PB-4/37400-67000	10000	NIL	
LT GENERAL / HAG SCALE	67000 - (annual increment @ 3%) - 79000	NIL	NIL	
HAG + Scale * *Admissible to 1/3rd of total strength of Lt Gens	75500 - (annual increment @ 3%) - 80000	NIL	NIL	
VCOAS / Army Cdr / Lt Gen (NFSG)	80000 (fixed)	NIL	NIL	
COAS	90000 (fixed)	NIL	NIL	

(b) ALLOWANCES AS APPLICABLE - The rates of allowances applicable to officers are as under: -

Allowances	To whom Applicable	Rates
Fd Area Allowance	Officers Posted to Fd Area	4200/- PM
High Altitude/Uncongentel climate	Officers Posted in High Altitude/ Uncongentel Climate	11200/-
Siachean	Officers Posted in Siachen	14000/- PM
Flying Allowance	Officers Posted as Army Aviators	9000/- PM
Parachute Allowance	Officers Posted in Active Parachute BN/Regt	1200/- PM
Special Forces Allowance	Officers Posted in Special Forces	9000/- PM
Transport Allowance	Officers Posted in Peace Station	Rs. 3200/- + DA PM in A1 / A Cities and Rs 1600+DA PM at Other cities.
House Rent Allowance	To Officers not provided Govt Accoomodation	10-30% of Basic pay (Pay band +Grade Pay + MSP)
Kit Maint Allowance	All Officers	400/- PM
Uniform Alloance (Outfit Alllowance)	All Officers	Initial 14000/- and 3000/- every 3 years.
Qualification pay/Grant for Service Courses	All Officers undergoing specified courses	Rs. 6000 to 20000/-
Instructional Allowance	All Officers posted as Instructors	1800/-

Note: In the case of allowances specific to Defence Forces, the rates of these allowances have been further enhanced by 25% as Dearness Allowance has gone up by 50%.

16. **COST TO COMPANY (CTC). The CTC for a Lieutenant would be approximately Rs. 63725/- per month. This includes Basic Pay, DA, Grade Pay, Military Service Pay, House Rent Allowance and Transport Allowance. These rates are not statutory and are subject to change.**

17. **PRIVILEGES. In additon to the CTC mentioned above, Army provide free Medical Facilities for Self & dependents, Canteen facilities, Entitled Ration, Mess/Club/Sports facilities, Furnished Govt Accommodation, Car/ Housing Loan at subsidised rate.**

18. **GROUP INSURANCE AND GRATUITY. The Gentleman cadets of OTA in reciept of stipend are ensured for Rs. 40 lac w.e.f. 01 Apr 2011. Those who get medically boarded out of Academy on account of disability, the disability cover provided for 100% disability will be Rs. 20 lac which is proportionately reduced upto Rs. 4 lac for 20% disability. However, for less than 20% disability, only an ex gratia grant of Rs. 50,000/- will be paid. Disability due to alcohalism, drug addiction and due to the deseases of pre enrolment origin will not qualify for disability benefits and ex gratia grant. In addition, Gentleman cadet withdrawn on disciplinary ground, expelled as an undesirable or voluntarily leaving the Academy will also not be eligible for disablity benefits and ex gratia. Subscription at the rate of Rs. 4,000/- will have to be paid in advance on monthly basis by the Gentleman cadets in receipt of stipened and will become members of the main Army Group Insurance Scheme as applicable to regular Army Officers. Gratuity will be granted to the officers as per the latest rules in force.**

19. **LEAVE ENTITLEMENTS. On commission, officers are entitled to 60 days annual and 20 days casual leave every year (subject to service exigencies). They are also entitled for 40% rail concession to any place and free travel (as per extant rules) for self and family. Leave during training period will be as per the Training Policy in force.**

20. **SPORTS AND ADVENTURE. The Army provides facilities to pursue any sport of your liking. In addition, one can learn and participate in adventure sports, such as river rafting, mountaineering, hot air ballooning , hang gliding, horse riding etc.**

21. **STIPENED / PAY DURING TRAINING AT OTA- During the period of training the candidates will be given a stipend or Rs. 21,000/- p.m. (Rs. 15,600/- as pay in Pay Band plus Grade Pay Rs. 5,400/-). On completion of training**. Officers are commissioned as Lt and entitled to the pay scale as given in para 15 above.

22. The final allotment of Arms/service/Corps at the time of passing out will be the sole discretion of Integrated HQ, Min of Defence (Army) keeping in view the existing policy. No representation is tenable on this account.

23. CHANGE IN INTERVIEW DATES: (a) Request for change of SSB interview dates will not be accepted. However under most unavoidable circumstances such a change may be considered based on the circumstances of the case. This will be an exception rather than the rule. Requests for such change duly supported by a certificate from Government Gazetted Officer should be sent to the Selection Centre from where the call-up letter for SSB Interview has been received and NOT to Directorate General of Recruiting. (b) Candidates failing to intimate the reasons for not attending SSB interview on the due date, to the selection Centre from where the call up letter was received, will not be afforded any further chance to attend SSB interview. (c) No request for change of interview Centre will be entertained under any circumstances.

24. IMPORTANT INSTRUCTIONS:

In case the Provisional degree certificate/marksheets do not indicate clearly the maximum marks and marks obtained for all the years, a certificate from University/College duly signed by the Controller of Exams/Principal must be enclosed stating that "Mr/Miss .....has obtained .....marks out of ..... marks as aggregate in the Degree examinations taking all the years marks into account" In such cases if this certificate is not found enclosed, the application will he rejected. (b) Any change in your postal address after submission of applcation must be communicated by post duly quoting your Roll No. , Name and Course opted for.

25. COMMON MISTAKES RESULTING IN REJECTION OF APPLICATIONS: (a) Photographs are not attested (b) Percentage below 50% (c) Application incomplete in any respect and or/ without copies of requisite certificates will be rejected summarily. Documents whatsoever submitted at a later stage will not be acted upon. No correspondence will be entertained by NCC/Rtg Dte in this regard. (d) Variation (if any) in names and spellings as recorded In Matriculation or equivalent certificate and Graduation certificate should be supported by an affidavit (e) Copies of certificates are not found attested. (f) Certified true copies of Matric or equivalent certificates are not found enclosed with applications (for verification of age) No other certificate is valid for authentication of age. (g) Application NOT received on due date. (h) Candidates who submit more than one application will be disqualified for this course as well as from applying for commission in th army in future, (i) Any ambiguity/erasure/unattested cutting/ false information/concealment of information detected at any stage of selection in above certificates/ application will result in the cancellation of the candidature.

26. Place of SSBs will be displayed on Army website www.joinindianarmy.nic.in.

27. Format of Application form given on Army website is also acceptable.

28. FOR QUERIES CONTACT RECRUITING DIRECTORATE TELEPHONE NO :

(011) 26173215 Fax No. 26196205 between 1400 to 1700 Hrs.

website : www.joinindianarmy.nic.in

NOTE: For all querries regarding allotment of centres, date of Interview, merit list, joining instructions and any other relevant informations regarding selection process, Please visit Army website www.joinindianarmy.nic,in

FORMAT FOR APPLICATION
(MEN & WOMEN)

APPLICATION FOR SHORT SERVICE COMMISSION IN THE ARMY THROUGH NCC SPECIAL ENTRY SCHEME 34TH COURSE OCT 2013

(Including Wards of Battle Casualities of Army Personnel)

affix recent passport size photograph duly attested by Gazetted Officer

1. Full name (in Capitals) :.....
(As per Matriculation/equivalent Certificate) .....
2. Father's name (in Capitals):.....
3. Date of birth :.....
4 Applying under the category of (Tick) .....
(a) Ward of Battle Casualities ( )
5. Postal Address with Telephone Number at which interview call letter is to be sent.....
.....
Dist ..... State ..... Pin Code ..... Mobile No.....E-mail ID.....
6. Permanent Address
Dist ..... State ..... Pin Code .....

7. Nationality : (a) Indian yes/No
(b) Migrated from (if no Indian)
8. Qualification: (a) Aggregate marks in Graduation Exam. QW
(i) I Yr Marks obtained ..... out of .....
(ii) II Yr Marks obtained ..... out of .....
(iii) III Yr Marks obtained ..... out of .....
Total 2/3 Yrs aggregate marks (as the case may be).....out of .....
Percentage of aggregate marks .....
(b) Grading in NCC 'C' Certificate .....
(c) Discharge from NCC : .....

9. Sex - Male/Female

10. Marital Status Write 1, if unmarried Write 2, if married

11. Details of all previous interview in all three services. (Write NA if not appeared earlier.)

Type of Commission i.e. NDA, TES, IMA, TGC, SSC, UES or any other	Selection Centre	Batch/ Chest No.	Date of Reporting at SSB	If recommended write 'R' If screened out write 'S/O[1] If not recommended write 'NR'

12. Document to be attached (No originals please) :

(a) Marksheets of Graduation Exam (all years along with provisional/degree certificate) attested by class I Gazetted Officer. (b) NCC' 'C' Certificate duly attested. (c) Class ´ Certificate (with Date of Birth) duly attested. **(d) In the case of Wards of Battle Casualties, attested copies of documents in support thereof.**

DECLARATION : 1. I hereby declare that all the statments made in the application are true to the best of my knowledge and belief.

2. I will not avail any SSB interview for the same course (SSC (NT)-98) and SSC (NT) women 12th and CDSE candidate for OTA commencing in Apr 2013.

3. **I have never been withdrawn from NDA, IMA, OTA or any other service training academy on disciplinary grounds/ debarred from appearing at any examination nor have I ever been arrested, prosecuted or convicted by criminal court or involved in any other case registered by the Police.**

4 I undertake not to make any claim for compensation if at any stage of my selection, my ineligibility for the candidature is detected and my candidature is cancelled as a result thereof. 5 This is the only application submitted by me of NCC Entry/ (Short Service Commission) and if any duplicate application is detected, my candidature be cancelled and I may be debarred permanently from applying for commission in the Armed Forces.

6. Any wilful misrepresentation of facts or concealment of information will result in cancellation of my candidature and may also debar me either permanently or for a specified period from applying for future courses.

Place :
Date:

Cde
NCC GP HQ

Counter Signature
Yours faithfully
Signature of candidates

davp 10601/11/0061 /1213