

Advertisement No: NTC/HO/2014/02

Dated: 25.02.2015



NATIONAL TEXTILE CORPORATION LIMITED

(A Government of India Undertaking)

5th Floor, Core IV, SCOPE Complex, 7, Lodhi Road, New Delhi 110 003

NTC Limited is a major Schedule 'A' Central Public Sector Undertaking having 23 working Textile Mills, Retail Marketing Outlets and other Offices spread across the country. The Company engaged in manufacturing and marketing of Clothes and Yarn, both in domestic and international markets, offers challenging career opportunities to professionals and is currently in the lookout for qualified and experienced professionals in various disciplines for recruitment on regular basis as per details given below:

S.No	Post	Discipline/ Number of posts (Indicative)	Location (Tentative)	Upper age limit	Essential Qualification	Nature of Experience (Post Qualification)	Grade/ Scale
1.	Chief General Manager	Information Technology and Communication system (1)	HO-New Delhi	50 years	MCA/B.Tech (IT)/Computer Science or equivalent from a National level Institute of repute and recognized by Competent Indian Authorities for appointment to senior positions	1. Minimum 18 years of post qualification relevant experience, out of which at least 6 years in senior management level as a Head of IT& Communication department/cell. 2. Knowledge of Software development, installation & updation of Networking Setups, business firewalls, data backup, data protection, document management systems. Hardware knowledge	E7- Rs.43200- 66000

						<p>and integration, networking knowledge.</p> <p>3. Must have handled ERP implementation in one or more preferably Textile Companies as Lead/Co-ordinator/ERP Head.</p> <p>4. Must have knowledge of up to date of Networking/skilling/facilitation with knowledge of video conferencing; inter and intra – IT enabled communication systems along with updation and maintaince of company website with interlinking net working connectivity between different establishments across the country.</p> <p>5. Must have handled requisite licensing knowledge for the IT related services with national and international agencies. Must have the knowledge and experience of handling IT enabled security and safety solutions/requirements as per Govt. regulations.</p> <p>6. Must have knowledge Wide Area Network (WAN) using various medium such as MPLS, Satellite Communication etc and Software requirement analysis of key departments/functions of an organization</p> <p>Knowledge of Textile</p>	
--	--	--	--	--	--	--	--

						industry – Spinning/Weaving will be given preference.	
2.	Dy General Manager	Information Technology and Communication system (3)	NTC establishments	45 years	MCA/B.Tech (IT)/ Computer Science or equivalent from a National level Institute of repute and recognized by Competent Indian Authorities for appointment to senior positions	Minimum 14 yrs of post qualification relevant experience. Knowledge of Software development, installation & updation of Networking Setups, business firewalls, data backup, data protection, document management systems. Hardware knowledge and integration, networking knowledge. Must have exposure in ERP implementation preferably in Textile Industry.	E5- Rs. 32900-58000
3.	Deputy Manager (IT)	IT (4)	NTC establishments	35 years	MCA/B.Tech (IT) / Computer Science or equivalent from a National level Institute of repute and recognized by Competent Indian Authorities.	Minimum 3 yrs of post qualification relevant experience. Knowledge of Software development, installation & updation of Networking Setups, business firewalls, data backup, data protection, document management systems. Hardware knowledge and integration, networking knowledge.	E1 16400-40500

* Candidates selected against the specified discipline may be posted to other relevant discipline as and when required and vice versa. Postings will be across Country at the discretion of management.

1. COMPENSATION PACKAGE:

In addition to basic pay of the Pay Scale, the Executives are also entitled to DA on IDA pattern, Company accommodation if available / HRA / Conveyance allowance as applicable from time to time. Besides, other normal facilities, benefits such as EPF, Gratuity, Medical reimbursement, leave encashment, LTC, etc as per Rules are also available.

2. EDUCATIONAL QUALIFICATION

The qualification which qualifies the candidate should be from recognized universities/institutes under the full time/regular scheme only.

3. EXPERIENCE

Experience will be as per the above mentioned criteria. Only post qualification experience shall be considered.

4. GENERAL CONDITIONS:

- (1) Only Indian Nationals need apply.
- (2) Appointment to the posts will be on regular basis. Candidates appointed on regular basis will be on probation for a period of one year.
- (3) Selected candidates during the period of his/her employment will be required to serve at any other location/office of NTC situated anywhere in India.
- (4) Depending on the requirement, the company reserves the right to cancel /restrict/ curtail/ Increase the number of vacancies, if need so arises, without any further notice and without assigning any reason thereof.
- (5) NTC will not be responsible for any postal delay/ wrong delivery/ non-delivery of communication by the candidate at any stage of the recruitment process.
- (6) The cutoff date for considering the age and experience of candidates will be taken as on **28.02.2015**
- (7) Internal candidates of NTC, currently working in lower scales will also be considered for selection on merit, subject to fulfillment of eligibility criteria. Upper age limit will be relaxed for internal candidates as per NTC rules.
- (8) Mere conformity to the job requirements will not entitle a candidate to be called for interview. Management reserves the right to reject the application without assigning any reason and to increase / decrease the number of posts depending on the

requirement or to raise the Standard of Specifications to restrict the number of candidates to be called for interview or to cancel the entire process itself.

- (9) A non-refundable 'Account Payee' demand draft for Rs. 300/- drawn in favour of National Textile Corporation Ltd. on any Nationalized Bank payable at New Delhi is to be enclosed along with the prescribed application form. No other mode of payment is acceptable. Candidates should mention their name, post applied for, registration no. and address on the reverse side of the Demand Draft. No fee is payable by SC / ST candidates and persons with disability (PWD).
- (10) Applicants serving in Government / Public Sector Enterprises / Semi-Government organizations etc., should apply through proper channel or produce 'No Objection Certificate' at the time of interview, failing which they will not be permitted to appear for the interview.
- (11) Appointment of selected candidates is subject to verification of Caste, Character and Antecedents, from the concerned authorities as per the rules of the Company.
- (12) Reservations and Age relaxation for different categories viz. SC/ ST/ OBC/ PWD/ Ex-servicemen etc., are as per Govt. of India Directives.
- (13) Candidates belonging to SC/ST/OBC (non creamy layer) /PWD/Ex-servicemen category should enclose a copy of the certificate issued by the Competent Authority to that effect.
- (14) Candidates belonging to OBC category are required to produce the recently obtained OBC Certificate (Non-creamy layer) (not older than 6 months as on the date of advertisement) in the format prescribed by the Government of India, issued by Competent Authority.
- (15) Candidates belonging to PWD/Ex-Servicemen are required to furnish attested copies of certificates in support of their claim. In case, the candidate fails to produce the certificate in support of their claim, his/her candidature will not be considered.
- (16) The appointment of selected candidates will be subject to their medical fitness for such appointment based on Medical Examination as per the Directives of the Company.

- (17) No correspondence will be entertained with the candidates not short listed for interview.
- (18) Incomplete application or application without prescribed fee will be rejected and no correspondence in this regard will be entertained.
- (19) Management reserves the right to call or not to call any / all of the candidates who have responded against this advertisement.
- (20) Management will not be responsible for delayed receipt / non-receipt of applications.
- (21) The place of posting mentioned against the advertised posts is tentative and candidates once selected are likely to be posted anywhere in India at NTC Mills, Regional Offices, Marketing offices and Head Office as per requirement.
- (22) The decision of Management regarding selection will be final.
- (23) Court of jurisdiction for any dispute will be New Delhi.

5. SELECTION PROCEDURE

Eligible candidates shortlisted based on the initial scrutiny will be called for interview.

Suitable communications in this regard will be sent to the candidates individually. Out-station candidates called for interview will be paid eligible train fare by the shortest route on production of proof of journey as per NTC TA rules.

- 6 NTC reserves the right to conduct preliminary interview / test/GD etc depending upon the response of candidates and the number thereof in respect of all the positions as deemed fit by NTC Management.

7. HOW TO APPLY:

Candidates should apply through NTC's Online Registration System uploaded on the company website only. Candidates should read all instructions given on the website. The online registration will be available on the website <http://www.ntcltd.co.in/> during the period from 6.00 Hrs. on 25.02.2015 to 23.59 Hrs on 25.03.2015. No other mode of application will be accepted.

- 8. Candidates must check their eligibility/ suitability thoroughly before applying and must apply for only one position/category.

9. Submission of application:

- (a) **Once you submit your Application Online, the System will generate a unique Registration No and Slip. Take a printout of your Registration slip.**

(b) Please send this original Registration Slip, duly signed along with following Documents :

- Original Demand Draft (for Gen/OBC candidates only)
- Self attested copies of all educational qualifications and experience certificates mentioned in the application.
- Candidates belonging to SC/ST/OBC/PWD/Ex-servicemen category should enclose a copy of the certificate issued by the Competent Authority to that effect.
- Candidates belonging to OBC category are required to produce the recently obtained OBC Certificate (Non-creamy layer) (not older than 6 months as on the date of advertisement) in the format prescribed by the Government of India, issued by Competent Authority.
- Candidates belonging to PWD/Ex-Servicemen are required to furnish attested copies of certificates in support of their claim.

Original registration slip along with above enumerated documents are to be sent by **ORDINARY** post only to **National Textile Corporation Ltd, Post Bag No: 7 (Seven), Lodhi Road Head Post Office, New Delhi, Pin – 110003**, so as to reach us latest by **01.04.2015**. Speed post/ registered letter will not be accepted. Applications received after **01.04.2015** will not be considered.

10. FEE:

General /OBC/ ex-servicemen candidates are required to pay a non-refundable fee of Rs.300.00 (Rupees Three hundred only), drawn in favour of **National Textile Corporation Ltd, Payable at New Delhi**. The draft no., date of issue, amount, and issuing Branch should be entered in the online application. Also please write your name, post applied for and unique registration number and address on reverse of Demand draft.

The fee once paid will not be refunded under any circumstances. Candidates are, therefore, requested to verify their eligibility before paying the registration fee.

Important Dates:

Online Application Process commence from	25.02.2015, 06.00 hrs onwards
Last date of receiving Online Application	25.03.2015 upto 23.59 hrs.
Last date of receiving Physical Copy of Registration Slip along with requisite documents	01.04.2015 upto 17.00 hrs