

HIMACHAL PRADESH PUBLIC SERVICE COMMISSION

Advertisement No. 9/ 2014

Dated: 12th March, 2015

CLOSING DATE FOR SUBMISSION OF ONLINE RECRUITMENT APPLICATIONS (ORA*) THROUGH ORA WEBSITE IS UPTO **10th APRIL 2015 TILL 11:59 P.M.** AFTER WHICH THE LINK WILL BE DISABLED.

(*: by using the website <http://www.hp.gov.in/hppsc>).

DATE FOR DETERMINING ELIGIBILITY OF ALL CANDIDATES IN RESPECT OF ESSENTIAL QUALIFICATION(S) AND EXPERIENCE, IF ANY, etc., SHALL BE THE PRESCRIBED CLOSING DATE FOR SUBMISSION OF ONLINE RECRUITMENT APPLICATIONS (ORA) i.e. **10th April, 2015.**

Online Recruitment Applications (ORA) are invited from the desirous and eligible candidates for recruitment to various posts in various Departments of Himachal Pradesh Government up to **10th April, 2015 till 11:59 P.M.**

IMPORTANT INSTRUCTIONS:-

1. The candidates must read the instructions carefully, which are available on the website of the Commission, i.e. <http://www.hp.gov.in/hppsc>; before filling up Online Recruitment Application Forms (ORA) for the post(s) concerned.
2. The candidates must ensure their eligibility in respect of category, experience, age and essential qualification(s) etc. as mentioned against each post in the advertisement to avoid rejection at later stage.
3. Incomplete Online Recruitment Applications submitted without requisite examination fee, scanned photograph & scanned signatures of prescribed size, will be rejected straightway.
4. The benefit of reservation for various post(s) will be admissible only to the candidates, who are bonafide residents of Himachal Pradesh in respect of categories, viz., S.C., S.T., O.B.C., Ex-Servicemen, WFF and Physically Disabled (Orthopaedically Disabled/ Visually Impaired/ Blind / Hearing Impaired / Deaf & Dumb) etc.
5. The reserved category candidates belonging to other states will be treated as **GENERAL CATEGORY CANDIDATES** and the benefit of reservation and fee concession will not be admissible to such candidates.
6. The candidates should possess requisite essential qualification(s) prescribed for the post(s) for which he/she wants to apply as on closing date i.e. **10th April, 2015** for submission of Online Recruitment Applications (ORA) on the website <http://hp.gov.in/hppsc>.
7. Number of post(s) is/are tentative and may increase or decrease from time to time for different categories of posts.
8. In service candidates may apply to the Commission along with requisite fee with information to their Head of Departments/ Employer for issuing NOC. No in service candidate will be interviewed unless he/she brings NOC from the concerned employer.
9. Examination Fees once paid will not be refunded.
10. Disputes, if any, shall be subject to Court jurisdiction at Shimla.

Detail of post(s) and eligibility conditions are given as under against each post(s):-

Item No. I: Department of Medical Education

Name of the post/ discipline	No. of post(s)	Extract of Part-A of Annexure-II
Associate Professor (Forensic Medicine) Class-I (Gazetted)	01 post (UR) (IGMC, Shimla)	MD (Forensic Medicine)
Pay Scale: ₹ 37400-67000/- ₹ 8900/- (Grade Pay) + ₹ 400/- (Special Pay)		
AGE: 45 years and below.		
<u>Essential Qualifications:-</u>		
<p>(i) A recognized medical qualification included in the first or second schedule or part-II of the third schedule (other than licentiate qualifications) to the Indian Medical Council Act-1956. Holders of educational qualification(s) included in part-II of the third schedule should also fulfill the conditions stipulated in sub-section (3) of section-13 of the Indian Medical Council Act, 1956.</p> <p>(ii) A Post-graduate degree in the concerned specialty as mentioned in Part-A of Annexure-II or its equivalent qualifications.</p> <p>(iii) At least five years teaching experience as Assistant Professor in the concerned speciality failing which an Assistant Professor having 6 years teaching experience as Assistant Professor and Lecturer combined in the concerned specialty after Post Graduation. However, in all cases, the incumbent should possess at least five years teaching experience after Post Graduation in the concerned specialty.</p>		
<u>Note-I:</u> All Medical Teachers must possess a basic University or equivalent qualifications included in the Schedules to the Indian Medical Council Act, 1956. They should also be registered under the State Central Medical Registration Act.		
<u>Desirable qualifications:-</u>		
<p>(i) Knowledge of customs / manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p> <p>(ii) Publication of research papers in Index journals.</p>		

Item No. II (A): Department of Home, HP

Name of the Post:- Assistant District Attorney, Class-I (Gazetted) (On Contract basis)	No. of posts: 26 posts (21 + 05 Backlog posts) (General=12, OBC=03, SC=02, ST=01, General Ex-SM=01, OBC Ex-SM=01 and SC Ex-SM=01) = 21 posts <u>Backlog posts:</u> (General Ex-SM = 05 posts) = 05 posts Grand Total: 26 posts (21+05 Backlog posts)
Pay band ₹ 10300-34800 + ₹ 4400/- (G.P.) (Consolidated fixed amount @ ₹ 14,700/- P.M. for contractual appointees)	
AGE: 35 years and below.	

Essential Qualification(s):

- i) Professional degree in Law from a recognized University or its equivalent; and
- ii) At least two years experience as an advocate. The candidate is required to produce experience certificate duly signed by the President, District Bar Association concerned/ Bar Council.

Desirable Qualification:

Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

Item No. II (B):

Name of the post:- Divisional Fire Officer/ Fire Prevention Officer, Class-II (Non- Gazetted) (On contract basis)	No. of post(s): 01 post (General)
Scale of Pay: ₹ 10300-34800/- + ₹ 4200/- (G.P.) (Fixed Contractual amount: ₹ 14,500/- p.m.)	
AGE: 45 years and below.	
<u>Essential Qualification:-</u>	
1. B.E. (Fire Engineering) Degree from the National Fire Service College, Nagpur.	
Or	
(i) At least graduate from a recognized University or its equivalent and should have passed Divisional Officer's course from the National Fire Service College, Nagpur.	
(ii) Should have served as Station Fire Officer at least 3 years run by the State Govt. / Central Govt./ Public Sector Undertaking/ Municipal Committees.	
2. <u>Minimum Physical Standard:</u>	
Height-165 Cms	
Chest- 80 Cms, with expansion up to 85Cms.	
Weight-52Kg.	
Eye sight - 6/6 without glasses.	
<u>Desirable Qualification:-</u>	
Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.	

Item No. III: Department of Higher Education

Acharya (Sanskrit College Cadre) Class-I (Gazetted) (on Contract basis)	No. of posts: 06 posts (03 + 03 backlog posts) (Subject wise break up of posts with reservation is as under):-
	1. <u>Jyotishacharya:</u> 01 post (General)
	2. <u>Vedacharya:</u> 01 post (General)

	<p>3. <u>Darshanacharya:</u> 03 posts (01+ 02 backlog posts) (OBC=01) = 01 post <u>Backlog posts:</u> (General=01 and SC=01) = 02 posts <u>Grand Total: 03 posts</u> (01+ 02 backlog posts)</p> <hr/> <p>4. <u>Sahityacharya:</u> 01 post (SC) (Backlog post)</p>
Fixed Contractual emoluments: ₹ 21,600/- p.m.	
Age: 45 years and below.	
<p><u>Essential Qualification:</u></p> <p>(i) A good academic record with at least 55 % marks or an equivalent of 55 %, (Wherever the grading system is followed) in Acharya Degree in the relevant subject from an Indian University or an equivalent degree from foreign University recognized by the Govt. of India.</p> <p>(ii) A relaxation of 5 % is provided from 55 % to 50 % marks at the Acharya degree for the SC/ST categories.</p> <p style="text-align: center;">AND</p> <p>A relaxation of 5 % (from 55 % to 50 %) of marks, at Master's level to the Physically and Visually Handicapped persons in appointment as Acharya (Sanskrit College Cadre).</p> <p>(iii) A relaxation of 5 % is provided from 55 % to 50 % of the marks to the Ph.D. degree holders, who have passed their Acharya degree prior to Sept, 1991.</p> <p>(iv) "B" in the 7 point scale with letter grades O, A, C, D, E & F shall be regarded as equivalent of 55% wherever the grading system is followed (7 point scale is displayed in the foot-note).</p> <p>(v) Candidates besides fulfilling the above qualifications should have cleared the eligibility test (NET/SET) for Acharyas conducted by the UGC/ State Public Service Commission.</p> <p>(vi) NET/ SET shall remain the compulsory requirement for appointment as Acharya for those with post-graduate degree. However, the candidates having Ph. D. degree in the concerned subject are exempted from NET/SET for P.G. level and UG level teaching.</p> <p><u>Desirable Qualification:-</u> Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>	

Item No. IV (A): Department of Technical Education, H.P.

Name of the post: Principal, ITI, Class-I (Gazetted)	No. of post(s): 42 posts {UR=21, SC=07, ST=02, UR Ex-SM=07, OBC=04 & UR (Physically Handicapped- Orthopaedic=01)}
Pay Scale: ₹ 10300-34800/- + ₹ 5000/- (Grade Pay)	
AGE: 45 years and below.	
<p><u>Essential Qualification:-</u> Bachelor's Degree of any Branch of Engineering or its equivalent from a recognized University with at least three years experience in reputed industrial concern or in a training institute.</p>	

OR

Three years Diploma of any Branch of Engineering or its equivalent from the recognized University with at least six years experience in reputed industrial concern or in a training institute.

Desirable Qualification:-

Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

Item No. IV (B):

Name of the post: Professor (Mechanical Engineering) Class-I (Gazetted)	<u>No. of post(s):</u> 03 posts (UR)
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Item No. IV (C):

Name of the post: Professor (Civil Engineering) Class-I (Gazetted)	<u>No. of post(s):</u> 02 posts (UR)
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Item No. IV (D):

Name of the post: Professor (Textile Engineering) Class-I (Gazetted)	<u>No. of post(s):</u> 02 posts (UR)
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Item No. IV (E):

Name of the post: Professor (Electronics & Tele-Communication Engineering) Class-I (Gazetted)	<u>No. of post(s):</u> 01 post (UR)
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Pay Scale, Age and Essential Qualification(s) for the posts mentioned against Item Nos. IV (B to E) are as under:-

Pay Scale: ₹ 37400-67000/- + ₹ 10,000/- (Grade Pay)
AGE: 45 years and below.
(a) <u>Essential Qualification(s):-</u>
BE / B. Tech. and ME / M. Tech. in the relevant branch of Engineering with First Class or equivalent either in BE/B. Tech. or ME/M. Tech. and Ph.D. or equivalent in the appropriate discipline.
Post Ph.D. publication and guiding Ph.D. students is highly desirable.
If a class/division is not awarded, minimum of 60% marks in aggregate shall be considered equivalent to first class/ division.
If a Grade Point System is adopted the CGPA will be converted into equivalent

marks as below:

Grade Point	Equivalent Percentage
6.25	55%
6.75	60%
7.25	65%
7.75	70%
8.25	75%

Experience:-

Minimum of 10 years teaching /research/industrial experience out of which at least 5 years should be at the level of Associate Professor.

Or

Minimum of 13 years experience in teaching and / or Research and /or Industry. In case of research experience, good academic record and books/research paper publication/ IPR/ patents record shall be required as deemed fit by the expert members of the Selection Committee.

If the experience in industry is considered, the same shall be at managerial level equivalent to Associate Professor with active participation record in devising/ designing, planning, executing, analyzing, quality control, innovating, training technical book/ research paper publications/IPR/ patents, etc. as deemed fit by the expert members of the Selection Committee.

Desirable Qualification(s):-

Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

Item No. IV (F):

Name of the post: Lecturer (Civil Engineering) (Polytechnic) Class-I (Gazetted) (on Contract basis)	No. of post(s): 08 posts (UR=05, UR Ex-SM=01, OBC=01, SC=01)
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Item No. IV (G):

Name of the post:- Lecturer in Electrical Engineering (Polytechnic), Class-I (Gazetted) (On Contract basis)	No. of posts: 05 posts (UR=02, UR Ex-SM=01, SC=01 & ST=01)
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Pay Scale, Age and Essential Qualification(s) for the posts mentioned against Item Nos. IV (F to G) are as under:-

Contractual emoluments: ₹ 21,000/- per month.
AGE: 45 years and below.
<u>Essential Qualification:-</u> First Class Bachelor's Degree in appropriate branch of Engineering/ Technology or equivalent.
<u>Desirable Qualification:-</u> Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

Item No. V: Department of Public Works, H.P.

Name of the post: Assistant Architect, Class-I (Gazetted) (on Contract basis)	<u>No. of posts:</u> 02 posts (General)
Contractual emoluments: ₹ 21,000/- per month.	
AGE: 45 years and below.	
<u>Essential Qualification:-</u>	
(i) Degree in Architecture or its equivalent from a recognized University or an institute duly recognized by the Central/ State Govt.	
(ii) At least two years experience in the field on Architecture after qualifying for the degree in Architecture.	
Preference will be given to those Architects who get registration under the Architect Act, 1972.	
<u>Desirable Qualification:-</u>	
Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in Himachal Pradesh.	

Item No. VI (A): Department of MPP & Power, H.P.**(HPSEBL)**

Name of the Post:- Assistant Engineer (Civil), Class-I (on Contract basis)	<u>No. of post(s):</u> 01 post {Persons with disability (Orthopaedically handicapped)}
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Item No. VI (B): (HPSEBL)

Name of the Post:- Assistant Engineer (Mechanical), Class-I (on Contract basis)	<u>No. of post(s):</u> 01 post {Persons with disability (Orthopaedically handicapped)}
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Age, Pay band and essential qualification(s) for the posts mentioned at Item No. VI (A & B) are as under:

Age: Between 18 to 45 years.
Pay band: ₹ 16650-39100 + ₹ 5800/- (GP) (Contractual amount will be paid to the contractual appointees)
<u>Essential Qualification:-</u>
Regular / full time Degree in Civil/ Mech. from a recognized Institution/ University duly approved by the AICTE or AMIE from Institution of Engineers (India Calcutta) or Ex-Servicemen, who have the relevant equivalence to a recognized Degree in above stream / discipline recognized by the Govt. of India, for AE (C/M) posts.
<u>Desirable Qualification:-</u>
(a) Experience of working in Design/ Construction in hilly areas.
(b) Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in peculiar conditions prevailing in the state.

Item No. VI (C): HPSEBL:

Name of the Post:- Assistant Engineer (Electrical), Class-I (on Contract basis)	No. of post(s): 20 posts (17 + 03) (General=09, Gen. Ex-SM=03, SC=02, ST=01 and OBC=02) =17 posts
	{Persons with disability (Visually Impaired = 01 & Orthopaedically handicapped=02)} = 03 posts Grand Total: 20 posts (17+03)
Age: Between 18 to 45 years.	
Pay band: ₹ 16650-39100 + ₹ 5800/- (GP) (Contractual amount will be paid to the contractual appointees)	
Essential Qualification:- Regular / full time Degree in Electrical Engineering or Electrical & Electronics Engineering from a recognized Institution/ University duly approved by the AICTE or AMIE from Institution of Engineers (India Calcutta) or Ex-Servicemen, who have the relevant equivalence to a recognized Degree in above stream / discipline recognized by the Govt. of India, for AE (E) posts.	
Desirable Qualification:- (a) Experience of working in Design/ Construction in hilly areas. (b) Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in peculiar conditions prevailing in the state.	

Item No. VI (D): HPSEBL

Name of the post:- Law Officer Grade-I, Class-II (on Contract basis)	No. of posts: 03 posts (UR)
Pay Scale: ₹ 10900-34800/- + ₹ 4900/- (Grade Pay) (Contractual amount will be paid)	
Age: Between 18 to 45 years.	
Essential Qualification(s):- (i) Degree of Bachelor of Laws of a recognized University. (ii) At least 5 years practical experience in various courts or having work experience of at least 5 years in various Govt./ autonomous bodies / Statutory bodies/ PSUs etc. on the legal side / courts etc. or practical experience of working in courts or a combination of both.	
Desirable Qualification:- Knowledge of customs, manners and dialects of H.P. and suitability for appointment in peculiar conditions prevailing in the state.	

Item No. VI (E): HPSEBL

Name of the post:- Accounts Officer, Class-I	No. of posts: 02 posts (General)
Pay Scale: ₹ 16650-39100/- + ₹ 5800/- (Grade Pay)	
Age: Between 18 to 45 years.	
Essential Qualification:- (a) From persons having degree of ICWA or CA from recognized Institute or on	

secondment basis.

OR

- (b) From persons having the qualification of M.Com (First Division) and also having passed Graduation in First Division in Commerce and having at least three years suitable experience in Accounting / Financial Management in an organization.

Desirable Qualification:-

Knowledge of customs, manners and dialects of H.P. and suitability for appointment in peculiar conditions prevailing in the Pradesh.

Item No. VI (F): (HPPCL)

Name of the post: Assistant Engineer (Executive Trainee- Electrical), Class-I (on Contract basis)	<u>No. of posts:</u> 07 posts (UR Ex-SM=04, SC=02 and ST=01)
Age: Between 18 to 45 years.	
Fixed contractual emoluments: ₹ 22,450/- per month.	
<u>Essential Qualification:-</u>	
Full time B.E. / B. Tech. (Electrical) and B.E./ B. Tech. (Electrical and Electronics)/ M. Tech. (Electrical)/ PG Diploma in Hydro Power Plant Engineering from a recognized University / Institute of India with at least 55% marks in case of SC/ST/internal (HPPCL) candidates and 60% marks in case of other categories.	
<u>Desirable Qualification:-</u>	
Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in peculiar conditions prevailing in the Himachal Pradesh.	

Item No. VI (G): (HPPCL)

Name of the post: Assistant Engineer (Executive Trainee- Civil), Class-I (on Contract basis)	<u>No. of posts:</u> 09 posts {General =01, UR Ex-SM=07 and Persons with Disability (Orthopaedic) =01}
Age: Between 18 to 45 years.	
Fixed contractual emoluments: ₹ 22,450/- per month.	
<u>Essential Qualification:-</u>	
Full time Degree in Civil Engineering discipline/ M. Tech. (Civil)/ Post Graduate Diploma in Hydro Power Plant Engineering from a recognized University / Institute of India with at least 60% marks.	
<u>Desirable Qualification:-</u>	
Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in peculiar conditions prevailing in the Himachal Pradesh.	

Item No. VI (H): (HPPCL)

Name of the post: Assistant Finance Officer (Executive Trainee- Finance), Class-I (on Contract basis)	<u>No. of posts:</u> 07 posts (General= 03, UR Ex-SM=02, OBC=01, SC=01)
Contractual emoluments ₹ 22,450/- per month.	
Age: Between 18 to 45 years.	
<u>Essential Qualification:-</u> Full time CA/ ICWA/ M.Com/ MBA (Finance) with at least 50 % marks in case of SC/ST/ internal (HPPCL) candidates and 55% marks in case of other categories from a recognized University/ Institute. Note:- Candidates with M.Com/ MBA (Finance) should have also passed B.Com at Graduation level.	
<u>Desirable Qualification:-</u> Knowledge of customs, manners and dialects of H.P. and suitability for appointment in peculiar conditions prevailing in Himachal Pradesh.	

Item No. VI (I): (HPPCL)

Name of the post:- Assistant Officer (Executive Trainee- Relief & Rehabilitation) Class-I (on Contract basis)	<u>No. of post(s):</u> 02 posts (General)
Contractual emoluments: ₹ 22,450/- per month fixed.	
Age: Between 18 to 45 years.	
<u>Essential Qualification:-</u> Full time BE in Rural Engineering or equivalent or M. Phil (Sociology/ Social Work) with at least 55% marks. Preference shall be given to the candidates having R&R experience in hydropower sector.	
<u>Desirable Qualification:-</u> Knowledge of customs, manners and dialects of H.P. and suitability for appointment in peculiar conditions prevailing in Himachal Pradesh.	

Item No. VII (A): Department of Industries, H.P.

Name of the post:- Law Officer, Class-II (Gazetted) (on Contract basis)	<u>No. of post(s):</u> 01 post (UR)
Pay Scale: ₹ 10300-34800/- + ₹ 4400/- (Grade Pay) Consolidated contractual amount: Rs. 14700/- P.M.	
Age: Between 18 to 45 years.	
<u>Essential Qualification(s):-</u> (i) Should possess a professional degree in Law or its equivalent from any recognized University in India with 3 years experience as a practicing advocate or 5 years experience while working in a Govt. / Semi Govt. Institution.	
<u>Desirable Qualification:-</u> Knowledge of customs, manners and dialects of H.P. and suitability for appointment in peculiar conditions prevailing in the state.	

Item No. VII (B):

Name of the Post:- Mining Officer, Class-II (Gazetted) (on Contract basis)	No. of post(s): 03 posts (General=02 and OBC= 01)
Fixed contractual amount: ₹ 14,500/- p.m.	
AGE: 45 years and below.	
<u>Essential Qualifications:-</u>	
M.Sc. Degree in Geology or Applied Geology or B.Sc. (Hons.) in Geology or Applied Geology from a recognized University / institution or its equivalent.	
Or	
B.E. (Mining Engineering) from a recognized University or its equivalent.	
Or	
Diploma in Applied Geology from the Indian School of Mines, Dhanbad with at least 3 years experience in mining.	
<u>Desirable qualification:-</u>	
Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.	

Item No. VIII: Department of Town & Country Planning, H.P.

Name of the post:- Planning Officer, Class-I (Gazetted) (on Contract basis)	No. of post(s): 03 posts (General=02 and SC=01)
Scale of Pay: ₹ 10300-34800/- + ₹ 5000/- (G.P.) (Contract appointees will get fixed contractual emoluments as per rules)	
AGE: 45 years and below.	
<u>Essential Qualification:-</u>	
B. Tech. Degree in Urban/ City/ Town/ Regional Planning from a University or Institute duly recognized by H.P. Government / Central Government.	
Provided that preference will be given to the candidates possessing at least 3 years' experience in Urban/City/ Town/Regional Planning's work under any authority constituted under Town & Country Planning Laws or in the Town & Country Planning Department after acquiring the above qualification.	
<u>Desirable Qualification:-</u>	
Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.	

Item No. IX: Department of Planning, H.P.

Name of the post:- Assistant Research Officer, Class-II (Non-Gazetted) (on Contract basis)	No. of post(s): 02 posts (General=01 and SC=01)
Scale of Pay: ₹ 10300-34800/- + ₹ 4200/- (G.P.) (Contractual amount would be payable to the contract appointees as per rules)	
AGE: Between 18 and 45 years.	

(a) Essential Qualification:-

- (i) Master's degree in Economics with Statistics/ Master's degree in Mathematics/ Master's degree in Statistics or its equivalent from a recognized University.

(b) Desirable Qualification(s):-

- (i) Three years experience in the field of collection, compilation of statistics data.
(ii) Preference will be given to those who have higher qualification and experience in the line.
(iii) Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

HOW TO APPLY:-

Detailed instructions for filling up Online Recruitment Applications are available on the above mentioned website.

- a) Desirous/ eligible candidates must have to apply online through official website of the Commission <http://www.hp.gov.in/hppsc>. Applications received through any other mode would not be accepted and summarily rejected.
- b) Candidates who wish to apply for more than one post should apply separately for each post and pay the fee for each post in the prescribed manner.
- c) After submitting the Online Recruitment Application(s) (ORA), the candidates are required to take a printout of the finally submitted Online Recruitment Application and submit the same along with requisite attested documents / certificates in support of their eligibility to the Commission on the day of Screening Test for the concerned post.
- d) In case the candidate has applied against more than one item i.e. post published in the advertisement, the candidate is required to submit separate copies of requisite attested documents/ certificates along with the Printout of the Online Recruitment Application of each post on the day of Screening Test for the respective posts.

EXAMINATION FEES:-

The detail of fee for respective categories is as under:-

Sr. No.	Category	Exam. Fees
1.	General Category {including General Physically Disabled, i.e. Orthopaedically disabled, Deaf & Dumb, Hearing impaired/ W.F.F. of HP/ Ex-Servicemen of HP relieved from Defence Services on their own request before completion of normal tenure, General wards of Ex-SM of H.P., i.e. Dependent sons, daughters and wives of Ex-SM of H.P. and candidates of other states (including reserved category candidates of other states)}	₹ 400/-
2.	S.C. of H.P. /S.T. of H.P. /O.B.C. of H.P. (including S.C. /S.T. /O.B.C. Ex-Servicemen of H.P. relieved from Defence Services on their own requests before completion of	₹ 100/-

	normal tenure and SC/ ST/ OBC wards of Ex-SM of H.P., i.e. Dependent sons, daughters and wives of Ex-SM).	
3.	Ex-Servicemen of H.P. (Ex-Servicemen, who are relieved from Defence Services after completion of normal tenure) / Blind of H.P./ Visually Impaired of H.P.	No Fee

Mode of Payment:-

Candidates can pay requisite Examination Fee either through 'e-Challan' or through 'e-Payment' option.

1. The candidates can deposit the requisite examination fees at any branch of Punjab National Bank through an 'e-Challan' generated through the website of the Commission, i.e. www.hp.gov.in/hppsc. Thereafter, the candidates are required to visit again the above mentioned website to access the home page of the "ONLINE APPLICATION FILING SYSTEM" by entering User ID and Password earlier created by the candidates on or before the last date. Click on "FEE DETAILS" and enter the details of "Branch Code/Name, Transaction Number and Date of deposit" & then click on "Update Fee Details".
2. The candidates can also pay requisite examination fees through Debit or Credit Card of any Bank.

Before applying online, all candidates are advised to go through detailed instructions given on the above mentioned website.

FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES:-

In case of any guidance/information/clarification regarding their online recruitment applications, candidature etc.; candidates can contact HPPSC's Reception Counter in person or on Toll Free No. 1800-180-8004 or Phone No. [0177-2624313](tel:0177-2624313) and [2629739](tel:0177-2629739) on any working day between 10:00 A.M. to 05:00 P.M. For queries related to online submission of online recruitment application(s), candidates can also contact Sh. C.M. Chauhan, Programming Officer on Ph. No. [0177-2629738](tel:0177-2629738)(O) on any working day between 10:00 A.M. to 05:00 P.M.

Toll Free No.: 1800-180-8004

Reception: 0177-2624313 and 0177-2629739 (all queries related to Advertisement, Posts, Conduct of Examination etc.)

Computer Cell: 0177-2629738 (all queries related to submission of online recruitment applications, examination fees).

(All queries will be attended on any working day between 10:00 A.M. to 05:00 P.M.)

ADMISSION/ REJECTION:-

The information in respect of provisionally admitted candidates on claim basis and rejected candidates (for want of requisite fees) will be uploaded on website of the Commission before the conduct of Screening Test/ Examination for the concerned post(s).

The candidates are required to submit their requisite documents in support of their eligibility for the concerned post(s) on the day of Screening Test as per essential qualification(s) for the concerned post(s). The requisite documents submitted by the candidates, will be scrutinized and list of proposed rejected candidates will be uploaded on the website of the Commission for information of all concerned. Besides, concerned candidates will be informed through e-mail(s) and SMSes. No separate intimation in this regard will be sent by post.

10 days' time will be given to file representation(s) against the proposed rejections, if any, from the date of uploading the list of rejected candidates on the website of the Commission for the concerned post(s).

The candidates are advised to visit the Commission's website from time to time for updates in their own interest.

e- Admission Certificate(s):

No Admission Certificate(s) will be sent by post and provisionally admitted candidates will have to download their respective e-Admission Certificate along with instructions for the concerned post(s) from the official website of the Commission i.e. www.hp.gov.in/hppsc. Therefore, the candidates are advised to remember their User ID(s) and password(s) earlier created by the candidates to log in to download their respective e-Admission Certificate(s). The provisionally admitted candidates will have to paste a passport size photograph duly attested by a Gazetted Officer on the space provided on the downloaded e-Admission Certificate(s), failing which he/she will not be allowed to appear in the Screening Test/Examination, in any condition/ circumstances, whatsoever.

SUBMISSION OF CERTIFICATES/ DOCUMENTS:-

- ✓ **THE CANDIDATES WILL HAVE TO SUBMIT THE PRINTOUT/ HARD COPY OF ONLINE RECRUITMENT APPLICATIONS (ORA) ALONGWITH ATTESTED COPIES OF REQUISITE/ REQUIRED DOCUMENTS/ CERTIFICATES, i.e. ESSENTIAL QUALIFICATION(S), AGE, EXPERIENCE AND CATEGORY IN SUPPORT OF THEIR ELIGIBILITY ON THE DAY OF SCREENING TEST/ EXAMINATION FOR THE CONCERNED POST, FAILING WHICH THEIR CANDIDATURE WILL STAND CANCELLED WITHOUT ANY FURTHER CORRESPONDENCE.**
- ✓ Furnishing of false information or suppression of any material fact(s) in the online recruitment application form would entail disqualification of the candidate. If a candidate is found to furnish false information or suppression of any material fact(s) in his / her online recruitment application form he / she will be disqualified from appearing for recruitment to any post to be advertised either by this Commission or any other recruiting agency of H.P. State Government for a period of three years from the date of submission of application by such candidate.
- ✓ The detailed particulars of such candidates will be uploaded on the website of the Commission to black list such debarred candidates to make it easily available for other recruiting agencies.

Note: Original certificates will have to be produced at the time of viva-voce. If any of their claims is found to be incorrect; besides rejection they may render themselves liable to disciplinary action by the Commission.

CATEGORY CLAIMS:-

The category once claimed by the candidate(s) will not be allowed to change after the conduct of Screening Test for the concerned post(s). Where the direct interview(s) will be conducted, candidates can apply for change of his/her category seven days prior to the commencement of interview(s).

The S.C. of Himachal Pradesh / S.T. of Himachal Pradesh / O.B.C. of Himachal Pradesh/ WFF of Himachal Pradesh / Ex-Servicemen of Himachal Pradesh and Physically Disabled of Himachal Pradesh candidates must possess such certificates(s) in support of their claims made in the Online Recruitment Application(s) (ORA) while applying for the concerned post(s). **The benefit of reservation will be admissible on parental basis only.** All the candidates belonging to reserved categories are also required to go through the relevant instructions of the Government of Himachal Pradesh issued from time to time in order to ensure that they are eligible under a particular category.

1. EX-SERVICEMEN OF HIMACHAL PRADESH:-

The candidates belonging to Ex-Servicemen of Himachal Pradesh will have to furnish Discharge Certificate and full detail in respect of their P.P.O. No., Rank, and date of retirement from the Defence Services to claim the benefit of reservation for the category of Ex-Serviceman of Himachal Pradesh. The Ex-servicemen candidates of Himachal Pradesh must go through the relevant Rules and instructions of the reservation notified / issued by Himachal Pradesh Government from time to time in order to ensure their eligibility for admission to the concerned examination(s).

2. WARDS OF EX-SERVICEMEN OF HIMACHAL PRADESH, i.e. DEPENDENT SONS, DAUGHTERS AND WIVES OF EX-SM OF H.P.):-

Dependent sons, daughters & wives of Ex-Servicemen of Himachal Pradesh (Wards of Ex-Servicemen of Himachal Pradesh) may apply against the posts specifically reserved for Wards of Ex-Servicemen category (i.e. Dependent sons, daughters and wives) and not against the posts reserved for Ex-Servicemen of H.P. in order to avoid rejection of their candidature at any later stage for the concerned post(s).

3. OBC of H.P. (OTHER BACKWARD CLASSES OF HIMACHAL PRADESH):-

The candidates belonging to OBC of H.P. category must produce OBC certificate(s) on the prescribed format, which should not be more than two years old at the time of last date fixed for submission of Online Recruitment

Application along with latest affidavit duly attested by the authority authorized under the Indian Oath Act stating that his/her status as OBC has not been changed and he / she has not been excluded from the category of O.B.C. of H.P. on account of being covered under creamy layer. **Such certificates should be based on parental basis, failing which candidature of such candidate(s) will be rejected.**

4. WFF OF H.P. (WARDS OF FREEDOM FIGHTERS OF HIMACHAL PRADESH):-

For the posts reserved for Wards of Freedom Fighters of Himachal Pradesh (WFF of H.P.), sons/ grandsons/ daughters/ grand daughters of Freedom Fighters of Himachal Pradesh, who have been appointed on regular basis as well as married daughters/ grand daughters shall not be entitled for the benefits of reservation provided to the wards of Freedom fighters in Government services, against the identical posts in the same scale. The employed children/ grand children and married daughters/ grand daughters of Freedom Fighters will be deemed to have been excluded from the definition of Freedom Fighter for the purpose to this extent. The children/ grand children of Freedom fighters of Himachal Pradesh, who have been appointed in Govt. / Semi Govt. or Private Sector etc. services against the post(s) reserved for the wards of Freedom Fighters on regular basis will remain entitled to compete for higher rank/ grade posts/ services on the basis of reservation earmarked to the wards of Freedom Fighters of Himachal Pradesh. The un-married daughters/ grand daughters will have to submit an affidavit being spinster (un-married) in support of their claim(s) issued by the authority authorized under the Indian Oath Act. Otherwise such candidates will be rejected straightway.

ELIGIBILITY CONDITIONS:-

- (i) The date of determining the eligibility of all candidates in terms of essential qualification, experience etc. shall be reckoned as on the closing date for submitting the Online Recruitment Applications (ORA) on the website www.hp.gov.in/hppsc, i.e. **10th April 2015**.
- (ii) The decision of the Commission regarding eligibility etc. of a candidate for admission to viva-voce/ Personality Test or selection will be final and no correspondence / personal enquiries will be entertained.
- (iii) Onus of proving that a candidate has acquired requisite degree/ essential qualification by the stipulated date is on the candidate and in the absence of proof to the contrary, the date as mentioned on the face of certificate/ degree or the date of issue of certificate / degree shall be taken as date of acquiring essential qualification. No extra opportunity shall be provided to the candidates to produce appropriate certificates at the time of interview.
- (iv) In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/ letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the Online Recruitment Application is liable to be rejected.

AGE:- As mentioned against each post.

Clarification:-

- (i) Five years relaxation in upper age limit is admissible only to the bonafide SC of H.P. / ST of H.P. / OBC of H.P. /WFF of H.P. / Persons with disabilities of Himachal Pradesh. For H.P. Govt. employees and Ex-Servicemen of H.P.; age relaxation is as per Government's instructions issued from time to time.
- (ii) **Age of a candidate shall be reckoned as on 01-01-2015.**

SYLLABUS FOR SCREENING TEST(S) FOR THE CONCERNED POST(S):-

In cases, where Screening Test will be conducted to shortlist the candidates for the concerned post(s); the syllabus will be as under except the posts of Assistant District Attorney (item No. II-A), Principal, ITI (item No. IV-A), Law Officer Grade-I (Item No. VI-D), Accounts Officer (Item No. VI-E), Assistant Finance Officer (Executive Trainee-Finance) (item No. VI-H), Assistant Officer (Executive Trainee-Relief & Rehabilitation) (item No. VI-I), Law Officer (item No. VII-A) and Assistant Research Officer (Item No. IX):-

- (i) 80 questions as per essential qualification(s) prescribed in the advertisement against each post.
- (ii) 10 questions consisting General Knowledge of Himachal Pradesh.
- (iii) 10 questions consisting of General Knowledge of National / International affairs.

SCREENING TEST/ EXAMINATION/ VIVA-VOCE TEST:-

- (i) In cases where the number of eligible candidates for recruitment to the post(s) advertised by the Commission is inordinately large, the Commission may limit / shortlist the number of eligible candidates to be called for interviews by subjecting them to a screening test (objective-type / descriptive) of two hours duration. Final selection of a candidate will be made solely on the basis of his/her performance in the viva-voce test/ interview, which will be of maximum 100 marks. The minimum pass marks in interview are 45 for the candidates of general category and 35 marks for the candidates of reserved categories.
- (ii) Where selection is to be made on the basis of performance of the candidates having qualified the screening test, before the interview board, a candidate scoring more marks in the interview shall be placed above the candidates scoring lesser marks in the interview. If the candidates will score equal marks in an interview, then a candidate securing more marks in the screening test will be placed above the candidate securing lesser marks in the screening test. In case the marks of screening test are equal then the candidate who is senior in age will be placed above the candidate junior in age. Where selection is to be made purely on the basis of performance of the candidates before the interview board, a candidate scoring more marks in the interview shall be placed above the candidates scoring lesser marks in the interview. If the candidates will score

equal marks in an interview, then a candidate who is senior in age will be placed above the candidate junior in age.

- (iii) The key of each screening test (objective type) will be uploaded on the website after freezing the answer sheets of the candidates for calling objections from the candidates. Seven days' time shall be given for inviting objections, if any, in the key. The objections will be got verified from the concerned subject expert and, if found correct, a revised key of that screening test shall be uploaded on the website.
- (iv) **For more information of candidates, Rules of Business of H.P. Public Service Commission pertaining to selection procedure etc. is available on the website of the Commission, i.e. www.hp.gov.in/hppsc.**
- (v) The eligibility of candidate(s) called for the interview will be determined on the basis of original documents produced on the day of interview and the Commission will not be responsible if the candidature of any candidate is rejected at that stage or at the time of verification by the appointing authority. As such, admission to the screening test/examination/ interview shall be purely provisional.
- (vi). The summoning of the candidate(s) for viva-voce test; conveys no assurance whatsoever that they will be selected or recommended. Appointment orders to the selected candidate(s) will be issued by the Government of H.P. (in the concerned Department).
- (vii) If any visually impaired candidate requires scribes, he / she has to request for the same in writing to the Commission immediately after receipt of his / her roll number. Such applications will be entertained on merit and as per the rules.
- (viii) **Re-checking/ re-evaluation, for the written examination/ Screening Tests will not be allowed in any case.**
- (ix) **Disputes, if any, shall be subject to Court jurisdiction at Shimla.**

OTHER CONDITIONS:-

1. All candidates, whether in Government Service or Government owned Industrial or Public Enterprises or other similar organizations or in private employment should submit their applications online directly to the Commission. Persons already in regular Government service, whether in a permanent or temporary capacity are required to submit a declaration that they have informed in writing to their Head of Office/ Department that they have applied for a particular post. In case, a communication is received from their employer by the Commission withholding permission to any candidate applying for/ appearing for the examination, his/her application(s) will be liable to be rejected.
2. Casual/ adhoc / daily rated/ work charged employees do not need to produce NOC from the concerned employer.
3. In Government service (regular service) candidates may apply to the Commission along with requisite examination fees with information to their Head of Departments / Employer for issuing NOC. Any candidates, who are in

regular Government Service or Government owned Industrial service, will not be interviewed unless he/she produces NOC from the concerned employer.

4. It may be ensured by the candidates before submitting the applications that furnishing of false information and documents or suppression of any factual information in the application form would entail disqualification. If the fact that false information / document(s) has been furnished or that there has been suppression of any factual information in the application; comes to the notice at any time during the service of a person, his service would be liable to be terminated.
5. The applicant shall upload his/her latest photograph in the space provided in the application form. He/she is also required to paste a similar photograph on the Identity Card portion of his/her e-Admission Letter, which will be downloaded by the candidates from the website of the Commission for appearing in the Screening Test/ examination.
6. The candidates applying for the post(s) should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all stages of screening test/ examination for which they are admitted by the Commission viz., written examination and viva-voce test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the written examination or interview test, it is found that they do not fulfill any of the eligibility conditions; their candidature for the examination will be cancelled by the Commission.
7. Candidate who is or has been declared by the Commission to be guilty of:-
 - (a) Obtaining support for his/her candidature by the following means, namely:-
 - offering illegal gratification to, or
 - applying pressure on, or
 - blackmailing, or threatening to blackmail any person connected with the conduct of the examination, or
 - (b) impersonating, or
 - (c) procuring impersonation by any person, or
 - (d) submitting fabricated documents or documents which have been tampered with, or
 - (e) making statements which are incorrect or false or suppressing material information, or
 - (f) resorting to the following means in connection with his/her candidature for the examination, namely:-
 - obtaining copy of question paper through improper means,
 - finding out the particulars of the persons connected with secret work relating to the examination,
 - influencing the examiners, or
 - (g) using unfair means during the examination, or
 - (h) writing obscene matter or drawing obscene sketches in the scripts, or

- (i) misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating disorderly scene and the like, or
 - (j) harassing or doing bodily harm to the staff employed by the Commission for the conduct of their examinations, or
 - (k) being in possession of or using mobile phone, pager or any electronic equipment or device or any other equipment capable of being used as a communication device during the examination; or
 - (l) violating any of the instructions issued to candidates along with their admission certificates permitting them to take the examination, or
 - (m) attempting to commit or as the case may be abetting the commission of all or any of the acts specified in the foregoing clauses; may in addition to rendering himself/herself liable to criminal prosecution, be liable:-
to be disqualified by the Commission from the examination for which he/she is a candidate and/or
 - (n) to be debarred either permanently or for as specified period:-
 - by the Commission from any examination or selection held by them.
 - by the Central Government from any employment under them, and
 - (o) if he/she is already in service under Government to disciplinary action under the appropriate Rules. Provided that no penalty under these Rules shall be imposed except after:-
 - giving the candidate an opportunity of making such representation, in writing as he/she may wish to make in that behalf; and
 - taking the representation, if any, submitted by the candidate within the period allowed to him/her into consideration.
8. The Centres of holding the examination are liable to be changed at the discretion of the Commission. However, every effort will be made to allot the examination centre(s) of their choice to the candidates. But, the Commission may, at its discretion, allot a different centre to a candidate when circumstances so warrant.

CHECK LIST: VERIFY THE FOLLOWING BEFORE SUBMITTING THE ONLINE RECRUITMENT APPLICATION OR DOCUMENTS/ CERTIFICATES:-

- a) That no column is wrongly filled or kept blank as the information furnished therein would be used to determine the eligibility of candidates to be called for interviews.
- b) **In order to ascertain the eligibility for the concerned post(s), a printout of the finally submitted online application (ORA) has to be submitted along with all requisite attested copies of certificates/ documents to the Commission on the day of Screening Test for the concerned post(s).**

- c) That copies of only following documents/certificates are provided in support of claims made/ information given in the Online Recruitment Application:-
- i) Degree/Diploma certificates along with Marks Sheets of all years in support of Educational Qualifications. The provisional certificate(s) along with Marks Sheets of all years.
 - ii) Matriculation certificate for age proof.
 - iii) Experience certificate(s) wherever required.
 - iv) Order/ letter in respect of equivalent Educational Qualifications claimed, indicating the authority (with number & date) under which it has been so treated and that if the qualification possessed by the candidates is equivalent, a copy of order/letter under which it has been so treated may also be enclosed.

DISQUALIFICATIONS FOR ADMISSION TO THE EXAMINATION:

No candidate will be eligible for admission to the examination:-

- a) If he/ she has been dismissed from any previous service;
- b) If he/ she has been convicted of any offence involving moral turpitude or has been bound down for good conduct under the provisions contained in Chapter VIII of the Code of Criminal Procedure, or has been permanently debarred / disqualified from appearing in any examination or selection;
- c) If he / she is found either directly or indirectly influencing the selection process in any manner;
- d) If a male candidate who has more than one living wife and if a female candidate, who has married a man already having another wife; or
- e) If he / she is an un-discharged insolvent.

ABBREVIATIONS: H.P: Himachal Pradesh, PSC: Public Service Commission, UR: Unreserved, S.C: Scheduled Caste of H.P, ST: Scheduled Tribe of H.P, OBC: Other Backward Classes of H.P as declared by the Govt. of H.P. from time to time, Ex-SM: Ex-servicemen of H.P, WFF: Wards of Freedom Fighters of H.P., OD: Orthopaedically Disabled, VI: Visually impaired, HI: Hearing Impaired, E.Q: Essential qualifications and D.Q: Desirable qualifications.

Sd/-

(B.C. Badalia) IAS,
Secretary,
H.P. Public Service Commission