



PASCHIM GUJARAT VIJ COMPANY LIMITED

INVITES APPLICATIONS FOR THE POST OF VIDYUT SAHAYAK (JUNIOR ASSISTANT)

1. QUALIFICATION:-

Graduate (Regular) in any discipline from recognized University with First Trial without ATKT with -

- 55% or more marks in final year exam for General Category (UR) and
- 50% or more marks in final year exam for Reserved Category candidates (SC/ST/SEBC).

The knowledge of Gujarati, English and Computer is essential.

2. AGE LIMIT (As on the date of issuance of the advertisement i.e. **13 / 11 / 2014**) :

Category	Age Limit
General (UR) Candidates	25 Years
SC/ST/SEBC Candidates	30 Years
Physically Handicapped Candidates	35 Years

Relaxation in upper age limit to other categories shall be given as under:

Category	Relaxation
Female Candidates	05 Years
Ex. Armed Force Personnel	10 Years
Dependent of Retired Employee of the Company	Upto age of 40 Years

3. FEES (NON REFUNDABLE) :-

Category	Amount
General (UR) / SEBC / PH Candidates	Rs. 500.00
SC/ST Candidates	Rs.250.00

The applicant can pay the application fees in any of the Branches of State Bank of India along with SBI Challan, generated by online application.

OR

The applicant can pay the application fees by making online payment by Net banking / Credit card / Debit card through online application.

4. REMUNERATION :

Fixed remuneration for 1st, 2nd and 3rd year would be Rs.6500/-, Rs.7250/- and 8000/- respectively per month. No other allowances or benefits would be admissible except coverage under Personal Accident Policy, Reimbursement of TA/DA at par category of Junior Assistant and 12 casual leave only.

The selected Vidyut Sahayak (Junior Assistant) shall be appointed initially for the period of three years and may be considered for appointment to the post of Junior Assistant on regular establishment, in the pay scale of Rs.9700 - 21710 subject to completion of 3 year 's lock in period satisfactorily.

The post of Vidyut Sahayak (Junior Assistant) requires field work. Hence, selected candidates have to carry out various field activities like Meter Reading / Billing / Cash Collection and other allotted work without gender bias.

5. VACANCIES :

At present there is no vacancy. Approximately 100 vacancies are likely to occur in near future.

GENERAL TERMS & CONDITIONS:

1. Candidates are required to submit ONLINE Application compulsorily.
2. Candidates will be shortlisted for Written Test / Interview on the basis of their online applications only and they have to submit the authentic photocopies of all the relevant certificates / documents and subsequently the original certificates / documents for verification as and when required.

Hence, only those candidates, who are fulfilling the requisite criteria are advised to apply ONLINE.

3. For the payment of Non refundable application fees, the bank charges shall be paid by the applicant to the bank over and above application fees.
4. The reservation for SC / ST / SEBC / Women / PH candidates shall be as per guidelines issued by GUVNL as per Government of Gujarat directives.
5. The management reserves the right to short list, select or rejects any candidate for Written Test / Interview as the case may be for selection.
6. The management reserves right to cancel Select list / Waiting list at any time at its sole discretion, without assigning any reason thereof.
7. The application will be registered for further consideration only after the payment of requisite application fees is confirmed.
8. Physically handicapped candidates shall have to submit latest disability certificate of Civil Surgeon indicating the physical disability of 40% or more, as and when required.

9. Caste (Roster category) certificate of Gujarat State only will be considered.
10. SEBC candidates shall have to submit Non Creamy Layer Certificate (issued in Gujarati **પરિશિષ્ટ-૬ (ગુજરાતી)** on or after 01/04/2014 and caste certificate issued by competent Authority of Gujarat State to be considered under SEBC category, as and when required. (Non Creamy Layer Certificate issued in English for OBC (other backward class) shall not be considered valid).
11. Selected Candidate shall have to work any where under the jurisdiction of PGVCL and the candidate selected for the post, shall not be transferred from PGVCL to any other subsidiary Company of GUVNL.
12. In case of Name / Surname changed, a copy of Gazette of that effect should be submitted as and when required.
13. Departmental candidates / Dependent of retired employees of the PGVCL Company, meeting the above criteria also have to apply ONLINE and to submit the required documents as and when required.

The dependents of retired employees who retired from PGVCL after 01/04/2005 and dependents of retired employees who retired from erstwhile GEB before 01/04/2005 having work in the area of PGVCL i.e. those who retired from Transmission circle in the area of PGVCL, Sikka TPS and KLTPS can also apply and to submit the copy of retirement office order and other relevant documents as and when required.

14. Candidates who are working in Government / Semi Government / PSU have to submit the "No Objection Certificate" as and when required.
15. The selected candidates shall have to produce reliving letter from the previous employer at the time of resuming his duty.
16. PGVCL will not be responsible for any postal loss/delay in receipt of application.
17. Canvassing in any form shall debar the candidate from selection.
18. The syllabus of the competitive exam will be as under

There will be 5 sections in multiple choice question paper having approximate equal weightage for each section:

Section-I	General Knowledge	20%
Section-II	English Language	20%
Section-III	Maths & General Science	20%
Section-IV	Analytical & Logical Reasoning	20%
Section-V	Computer Knowledge	20%

"The question paper will be in English language only"

19. No any traveling fare will be paid to any candidate for attending the written test / Interview.

20. Mere submission of application does not guarantee the adequacy of candidature for being considered for the selection process.
21. Interested candidates meeting with the above criteria only are requested to apply ONLINE **on or before 22 / 11 / 2014, Saturday before 06.00 p.m.**
22. Candidates are requested to take the print out of the filled up application and to submit the same with the below mentioned documents **as and when asked only**, by PGVCL.

DOCUMENTS TO BE SUBMITTED WITH PRINT OUT OF APPLICATION AS AND WHEN ASKED BY PGVCL.

- Two Passport size Photographs (To be pasted on Application print out).
- School Leaving Certificate.
- Copy of Mark Sheets of all Years / Semesters of Graduation (In case of Points/Grade system the candidates are requested to attach transcript showing conversion of Points/Grade in to percentage of final year).
- Degree Certificate.
- Caste Certificate (If belonging to reserved category)
- Latest Non Creamy Layer Certificate in the form of "Parishisht-K" Gujarati only (If belonging to SEBC category), issued on or after 01/04/2014.
- Medical Certificate (For Physical Handicapped Candidates), issued by Civil Surgeon.
- Death Certificate, Marriage Certificate and affidavit as per given format on non judicial stamp of Rs. 20/- (For Widow Candidates).
- In case of Ex-Armed force Personnel, appropriate certificate should be attached.
- In case of Dependent of retired employees, reliving Office Order should be attached.
- Copy of Challan of fees paid.
- Any Other relevant documents.

Additional General Manager (HR),
PGVCL - Rajkot