

FOREST DEPARTMENT HARYANA
C-18, VAN BHAWAN, SECTOR-6, PANCHKULA

Website: www.haryanaforest.gov.in

RECRUITMENT NOTICE

Advt. No. 01

Date of Publication: 06.03.2013

Closing Date: 08.04.2013

Applications are invited through Registered Post for the post of Forest Guard on the prescribed application form, the format of which is given at the end. The candidates are advised to strictly use this format of the application on legal size paper only, failing which, their application can be rejected. The format given at the end should be photocopied (enlarged) on a thick paper. A cut-out from the newspaper shall not be used. The candidate should specify on the top of the envelope "**Application for the post of Forest Guard.**"

DETAILS OF POSTS AND QUALIFICATIONS

General=80, Scheduled Caste=75, Backward Class(A)=30, Backward Class(B)=86, Ex-serviceman(Gen)=27, Ex-Serviceman(BCA)=37, Ex-Serviceman(BCB)=37, Ex-Serviceman(SC)=61, Outstanding Sports Person(Gen)=12, Outstanding Sports Person(SC)=13, Outstanding Sports Person(BCA)=7, Outstanding Sports Person (BCB)=6 (**Total: 471**).

Essential Qualification:

- i) Matriculation or equivalent examination from a recognised State Education Board/University.
- ii) Hindi up to Matric Standard
- iii) Minimum physical standards:

	Male	Female
a. Height	168 cms	155cms
b. Chest	79 cms	74 cms
	(Un-expanded)	
	84 cms	79 cms
	(Expanded)	
c. Walking test	25 kms for males and 14 kms for females to be completed in 4 hours.	
- iv. **Age: 17–40 years as on 08.04.2013.**

Pay scale: ` 5200-20200+ 2000 Grade Pay

FEE: Demand Draft or Indian Postal Order in favour of "Secretary, Departmental Selection Committee, Haryana Forest Department", at the following rates should be enclosed with the application Form.

General Candidates	SC/BC Candidates of Haryana only
` 100/-	` 25/-

Note-1: No concession in fee is admissible to SC/BC applicants of other states. The ESM candidates are exempted from payment of fee, but their dependents are required to pay fee for General, SC or BC candidates as the case may be. The fee sent in the form of **Money Order or Cash** will not be accepted. Fee once sent with the application form is neither transferable nor refundable/adjustable.

Note-2: Those candidates who have applied earlier against advt. No. 1/2011 Category No. 2 dated 19.03.2011 and corrigendum dated 18.10.2011 for the post of Forest Guard advertised by Haryana Staff Selection Commission, are exempted from paying fee. However, they should enclose a self-attested photocopy of the challan regarding fee deposited along with the Application Form. In case they want to change the category in view of fresh advertisement, they will have to apply afresh and fee has also to be deposited for that category. For detailed instructions and application proforma see website: www.haryanaforest.gov.in

LAST DATE FOR THE RECEIPT OF APPLICATION FORMS: 08.04.2013.

Address for receipt of applications:

MEMBER SECREATRY, DEPARTMENTALSELECTION COMMITTEE, O/O CHIEF CONSERVATOR OF FORESTS (CFP), PLOT NO. C-18, VAN BHAWAN, SECTOR-6, PANCHKULA-134109, HARYANA

HARYANA FOREST DEPARTMENT
C-18, Sector-6, Panchkula-134109

FOR OFFICE USE ONLY

CONTROL NO.

ROLL NO.

SCRUTINY BY

APPLICATION FORM FOR THE POST OF FOREST GUARD

Bank name/Post office Name

DD/I. P.O. No.

Date

Amount

IMPORTANT INSTRUCTIONS

1. Please read instructions given in advertisement carefully before filling in each column.

2. Use only Black/Blue ball pen to write or tick the box.

3. Please tick 'Yes' as ☒ and 'Not' as X

Paste here
your latest
stamp size
attested
photograph

1. CANDIDATE’S NAME in capital letters as given in class X Certificate (in English)

Signature of Candidate

2. Father’s Name in capital letters as given in class X Certificate (in English)

3. Date of Birth :

Date

Month

Year

4. Age as on eligibility date (08.04.2013):

Years

Months

Days

5. Sex :

Male

Female

6. Category:

GEN

SC

BCA

BCB

ESM(G)

ESM(BCA)

ESM(BCB)

ESM(SC)

OSP(SC)

OSP(BCA)

OSP(BCB)

OSP(G)

7. Are you domicile of Haryana:

Yes

No

8. Nationality:

Indian

other

9. Write Name and complete mailing address, in block letters, with black sketch pen only: -

Name:

Address:

Telephone No., if any

PIN

10. Educational qualifications:-

Educational Qualifications	Year of Passing	Marks Obtained	Total Marks	% age	Division	Name of Board/ University	Subjects
10 th (Matric)							
10+2(Senior Secondary)							
ITI/Vocational							
Diploma/Degree							
B.A./B.Sc./B.Com/B.E.							
M.A./M.Sc./M.Com./M.E.							
Other							

SPECIAL INSTRUCTIONS:

The prescribed essential qualification does not entitle a candidate to be called for interview. The Departmental Selection Committee may short-list the candidates for interview by holding a written examination or on the basis of a rationale criterion to be adopted by the Departmental Recruitment Committee. The decision of the Departmental Selection Committee in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode of, and criteria for selection, etc., will be final and binding on the candidates. No enquiry or correspondence will be entertained in this regard.

HOW TO APPLY – GENERAL INSTRUCTIONS:

A candidate whether he belongs to General Category or Reserved categories, viz. SC/BC/ESM/SPORTS, can submit only one application for particular category of post. Application form complete in all respects duly filled in by the candidates in their own handwriting in capital letters and signed in the specified space should be sent only through **Registered Post** to the **Secretary, Departmental Selection Committee, O/O Chief Conservator of Forests (CFP), C-18, Van Bhawan, Sector-6, Panchkula, PIN-134109**. All the columns of the application form should be filled in.

The candidates should give details of all the examinations passed from matriculation or its equivalent onwards and mention total and percentage of marks obtained and maximum marks in each examination. The candidates are advised to attach photocopy only of essential qualification certificates/diploma/degree with the application form along with valid Eligibility Certificate in case of DESM (Dependent of Ex Service Man) and sports Gradation Certificate in case of Outstanding Sports Person category. The candidates who have obtained Degree or Diplomas or Certificates for the various courses from any institution declared fake by the University Grants Commission shall not be eligible for considered for recruitment to the posts advertised.

SERVING GOVT. EMPLOYEES SHOULD SEND THEIR APPLICATION FORM WELL IN TIME THROUGH PROPER CHANNEL. THEY MAY, HOWEVER, SEND AN ADVANCE COPY DIRECTLY TO THE DEPARTMENTAL RECRUITMENT COMMITTEE.

No concession in fee is admissible to SC/BC/ESM applicants of other States.

The reservation under these categories will be provided only to candidates having Haryana domicile certificate. The ESM candidates are exempted from payment of fee but their dependents are required to pay the fee as for General, SC or BC candidates as the case may be. Fee once sent with the application form is neither transferable nor refundable/adjustable.

RELAXATION IN AGE:

- i. In the case of SC/BC the upper age limit is relaxable by five years as per Haryana Govt. instructions.
- ii. For Ex-servicemen candidates relaxation up to continuous military service added by three years is permissible.
- iii. The upper age limit in respect of widow, legally separated woman, divorcee, deserted woman and unmarried woman will be up to 45 years as per Government instructions.
- iv. The age of those candidates who have applied earlier against Advt. No. 1/2011 Category No. 2 will be considered on the closing date of that advertisement/corrigendum.

Reservation of posts:

- i. Reservation will be as per Haryana government instructions.
- ii. **For Sports persons:** The recruitment for sportspersons will be as per the sports policy of Haryana Govt. within the main category.
- iii. For disabled ESM/Dependent or killed/Disabled in action reservation will be as per Haryana Govt. instructions. The reservation for ESM will be utilised in the order given below:
 - a. Disabled Ex-servicemen with disability from 20-50%.
 - b. Up to two dependents of Service personnel killed/disabled beyond 50%.
 - c. Other Ex-servicemen.

Note: 1. Disabled Ex-servicemen means an Ex-servicemen who while serving in the Armed Forces of the Union were disabled in operations against the enemy or in disturbed areas.

Note: 2. The dependents will include besides wife/widow/dependent sons/daughters. The dependent sons of ESM who fulfil all conditions of qualifications, age, etc. prescribed for posts will be considered on merit for the posts reserved for ESM to the extent of non-availability of suitable ESM candidates.

ESM/DESM candidates of Haryana claiming benefit will have to produce the fresh Eligibility Certificate from the concerned Zila Sainik Board at the time of interview. Mere dependent certificate will not be entertained. ESM candidates should also produce at the time of interview attested photo copy of Identity Card issued by concerned Zila Sainik Board.

Note:3. The benefit of reservation will be given only to those SC/BC and ESM and outstanding sportsperson candidates who are domicile of Haryana State. The SC/BC candidates are required to submit SC/BC certificate duly issued by the competent authority at the time of interview. Likewise the Outstanding Sportsperson shall be required to attach the sports gradation certificate with the application form as per government instructions duly issued by competent authority. DESM shall be required to attach the valid Eligibility Certificate duly issued by the respective Zila Sainik Board with the application form.

Note:4. Qualification will be determined with regard to the last date fixed for receipt of application.

Note: 5. Candidates applying for a post or appointment it is found that they do not fulfil any of the eligibility condition or it is found that the information furnished is false or incorrect their candidature will be cancelled.

DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM:

- i. One copy of latest stamp size photograph duly attested and pasted on the application form.
- ii. Attested photocopy of essential qualification and above/diploma/degree attached with application form.
- iii. Attested copy of valid eligibility certificate in case of DESM candidates duly issued by the respective Zila Sainik Board.
- iv. Attested copy of Sports Gradation Certificate in case of Outstanding Sports Persons duly issued by the competent authority.
- v. Attested photocopy of BC/SC Certificate issued by competent authority.
- vi. Self-attested photocopy of challan deposited with earlier application (not applicable to candidates applying fresh)

The candidates are advised that the photocopy of all qualifications should be attached with the application form.

Note: An application form will be summarily rejected in the following events:

- i. If a candidate makes more than one application for a particular category.
- ii. If the application is not in the prescribed format appended with this advertisement.
- iii. If the application is unsigned/incomplete.
- iv. If full fee is not deposited in the manner prescribed or proof thereof not attached.
- v. If application is not sent through Registered Post.

- vi. If the application is received in Forest Department Office after the closing date. Forest Department will not be responsible for any postal delay.
- vii. If a candidate does not possess the qualification of Hindi up to Matric Standard/Higher standard.
- viii. If a candidate does not possess the requisite academic qualifications on the cut-off date.
- ix. If a candidate is under age/overage on the cut-off date.
- x. If a candidate does not indicate visible identification mark in column 13 of the application form.
- xi. If a self-addressed envelope affixed with ` 5/- postal stamp.

USE OF MOBILE PHONE, PAGER AND OTHER ELECTRONIC DEVICES AT THE TIME OF EXAMINATION/INTERVIEW IS STRICTLY PROHIBITED.

Place: Panchkula
Date: 6.3.2013

Secretary
Departmental Selection Committee
Haryana Forest Department Panchkula