

ADVERTISEMENT
GOVERNMENT OF INDIA, MINISTRY OF DEFENCE
INDIAN ORDNANCE FACTORIES
GUN CARRIAGE FACTORY
JABALPUR-482075

GUN CARRIAGE FACTORY, JABALPUR invites ON-LINE applications from the eligible Citizens of India for filling up the following vacancies in Group 'C' Industrial Establishment (IE). The candidates, who are fulfilling the requisite qualifications/specifications as mentioned below, may apply ON-LINE through Gun Carriage Factory's website www.ofbgcf.nic.in.

(01) NAME OF POSTS/TRADES AND THE NO. OF VACANCIES:

SL. NO.	NAME OF POSTS & TRADES	Scale of Pay	No. of Vacancies	Category wise Distribution						Post identified suitable for the type of disability
				UR	SC	ST	OBC	PH	Ex-Ser	
1	Blacksmith Semi-Skilled*	5200-20200 + 1800 Grade Pay	06	03	01	02	-	--	-	--
2	Electrician Semi-Skilled	5200-20200 + 1800 Grade Pay	18	09	02	03	04	01=OL, BL	02	OL. BL
3	Examiner (Engg) Semi-Skilled**	5200-20200 + 1800 Grade Pay	30	15	05	05	05	--	-	--
4	Electroplater Semi-Skilled	5200-20200 + 1800 Grade Pay	04	02	01	01	00	--	-	--
5	Fitter (Genl) Mech Semi-Skilled	5200-20200 + 1800 Grade Pay	48	24	07	09	08	02=OL, BL 01=PD, D	08	OL. BL. PD. D
6	Fitter (Auto Electric) Semi-Skilled***	5200-20200 + 1800 Grade Pay	02	02	00	00	00	--	-	--
7	Fitter (Automobile) Semi-Skilled****	5200-20200 + 1800 Grade Pay	03	02	00	01	00	--	01	--
8	Fitter (Electronics) Semi-Skilled*****	5200-20200 + 1800 Grade Pay	02	01	00	00	01	--	-	--
9	Machinist Grinder Semi-Skilled	5200-20200 + 1800 Grade Pay	06	03	01	01	01	--	-	OL. PD. D
10	Heat Treatment Operator Semi-Skilled*****	5200-20200 + 1800 Grade Pay	06	05	00	01	00	--		--
11	Machinist Semi-Skilled	5200-20200 + 1800 Grade Pay	46	23	07	08	08	02=OL 02=PD, D	06	OL. PD. D
12	Millwright/MMTM Semi-Skilled	5200-20200 + 1800 Grade Pay	12	05	02	03	02	--	-	OL
13	Miller Semi-Skilled*****	5200-20200 + 1800 Grade Pay	15	08	02	03	02	01=PD, D	02	OL. PD. D
14	Turner Semi-Skilled	5200-20200 + 1800 Grade Pay	18	09	03	02	04	01=PD, D	02	OL. PD. D
15	Welder Semi-Skilled	5200-20200 + 1800 Grade Pay	14	07	02	03	02	01=PD, D	02	OL. PD. D
	TOTAL		230	118	33	42	37	11	23	

MMTM = Mechanic Machine Tool Maintenance.

EQUIVALENT/IDENTICAL TRADES

* Moulder, Foundryman, Forger & Heat Treater and Steel Melting Hand can apply against the post of **Blacksmith** being equivalent trade.

** Fitter(G), Machinist, Welder, Turner, Millwright, Machinist Grinder, PASAA and IT&ESM can apply against the post of **Examiner (Engg)** being equivalent trade.

*** Mechanic Auto Electronics, Auto Electrician and Mechanic (Motor Vehicle) can apply against **Fitter (Auto/Electric)** being equivalent trade.

**** Mechanic Motor Vehicle, Mechanic (Diesel), Mechanic Automobile (Advanced Petrol Engine), Mechanic Automobile (Advance Diesel Engine) and Tractor Mechanic can apply against the post of **Fitter (Automobile)** being equivalent post.

***** Electronics and Electronics Mechanic can apply against the post of **Fitter (Electronics)** being identical trades.

***** Forger & Heat Treater can apply against the post of Heat Treatment Operator being identical trade.

***** Machinist and Turner can apply against the post of Miller being equivalent post.

Contd...2

- a) The number of vacancies mentioned above is provisional. **The Sr. General Manager/General Manager, Gun Carriage Factory, Jabalpur reserves the right to increase/decrease the number of vacancies, if necessary.**
- (b) The Sr. General Manager/General Manager, Gun Carriage Factory, Jabalpur reserves the right to modify/alter/restrict/cancel the recruitment process, if need so arises, without issuing any further notice or assigning any reason thereof. The decision of GM/SR. GM/GCF will be final and no appeal will be entertained against this issue. All disputes will be subject to Jabalpur jurisdiction.
- (c) Reservation for Physically Handicapped and Ex-servicemen falls under category of horizontal reservation which cuts across vertical reservation i.e. reservation for SC/ST/OBC (in what is called inter-locking reservation). The person selected against the PH and Ex-serviceman quota has to be placed in the appropriate category of General (Unreserved)/ SC/ST/OBC as the case may be.

(02) The Specifications for the post are as under:-

(a)	Age Limit	<p>As on Closing Date for submission of on-line application i.e. 20.02.2013, the age of the candidates should be as mentioned hereunder:</p> <table border="1"> <thead> <tr> <th>Sl. No.</th><th>Name of Post</th><th>Age Limit</th></tr> </thead> <tbody> <tr><td>1</td><td>BLACKSMITH SEMI-SKILLED</td><td>Between 18 to 32 Years</td></tr> <tr><td>2</td><td>ELECTRICIAN SEMI-SKILLED</td><td>Between 18 to 32 Years</td></tr> <tr><td>3</td><td>EXAMINER SEMI-SKILLED</td><td>Between 18 to 32 Years</td></tr> <tr><td>4</td><td>ELECTROPLATER SEMI-SKILLED</td><td>Between 18 to 32 Years</td></tr> <tr><td>5</td><td>FITTER(G)MECH SEMI-SKILLED</td><td>Between 18 to 32 Years</td></tr> <tr><td>6</td><td>FITTER (A/E) SEMI-SKILLED</td><td>Between 18 to 32 Years</td></tr> <tr><td>7</td><td>FITTER (AUTO) SEMI-SKILLED</td><td>Between 18 to 32 Years</td></tr> <tr><td>8</td><td>FITTER (ELECTRONICS)</td><td>Between 18 to 32 Years</td></tr> <tr><td>9</td><td>GRINDER SEMI-SKILLED</td><td>Between 18 to 32 Years</td></tr> <tr><td>10</td><td>H/T/OPERATOR SEMI-SKILLED</td><td>Between 18 to 32 Years</td></tr> <tr><td>11</td><td>MACHINIST (ENG) SEMI-SKILLED</td><td>Between 18 to 32 Years</td></tr> <tr><td>12</td><td>MILLWRIGHT SEMI-SKILLED</td><td>Between 18 to 32 Years</td></tr> <tr><td>13</td><td>MILLER SEMI-SKILLED</td><td>Between 18 to 32 Years</td></tr> <tr><td>14</td><td>TURNER SEMI-SKILLED</td><td>Between 18 to 32 Years</td></tr> <tr><td>15</td><td>WELDER SEMI-SKILLED</td><td>Between 18 to 32 Years</td></tr> </tbody> </table>	Sl. No.	Name of Post	Age Limit	1	BLACKSMITH SEMI-SKILLED	Between 18 to 32 Years	2	ELECTRICIAN SEMI-SKILLED	Between 18 to 32 Years	3	EXAMINER SEMI-SKILLED	Between 18 to 32 Years	4	ELECTROPLATER SEMI-SKILLED	Between 18 to 32 Years	5	FITTER(G)MECH SEMI-SKILLED	Between 18 to 32 Years	6	FITTER (A/E) SEMI-SKILLED	Between 18 to 32 Years	7	FITTER (AUTO) SEMI-SKILLED	Between 18 to 32 Years	8	FITTER (ELECTRONICS)	Between 18 to 32 Years	9	GRINDER SEMI-SKILLED	Between 18 to 32 Years	10	H/T/OPERATOR SEMI-SKILLED	Between 18 to 32 Years	11	MACHINIST (ENG) SEMI-SKILLED	Between 18 to 32 Years	12	MILLWRIGHT SEMI-SKILLED	Between 18 to 32 Years	13	MILLER SEMI-SKILLED	Between 18 to 32 Years	14	TURNER SEMI-SKILLED	Between 18 to 32 Years	15	WELDER SEMI-SKILLED	Between 18 to 32 Years
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(b)	Age Relaxation	<p>i) For Ex-TA's of Indian Ordnance Factories, the period for which they had undergone training under Apprentices Act, 1961. This relaxation is admissible only against the post of Semi-Skilled Tradesmen.</p> <p>ii) The upper age limit is relaxable for Govt. Servant and Ex-serviceman candidates as per existing Govt. rules in this regard.</p> <p>iii) For SC/ST candidate 05 years.</p> <p>iv) For OBC candidate 03 years (On production of Non Creamy Layer Certificate).</p> <p>v) For PH candidates: Candidate belonging to UR = 10 years, SC & ST = 10+5 Years, OBC = 10+3 Years</p> <p>Note: Candidates applying against posts, not reserved for SC/ST/OBC will not be granted Age Relaxation against respective category. However, relaxation of age will be permissible in case of PH and Ex-servicemen irrespective of the fact that the post is reserved for PH/Ex-servicemen or not.</p>																																																
(c)	Essential Qualification	<p>Matriculation or its equivalent and National Council of Trades for Vocational Training (NCTVT) certificate [i.e. National Apprentice Certificate (NAC) or National Trade Certificate (NTC)] in the relevant trade failing which by I.T.I. or its equivalent Diploma /Certificate.</p> <p>NOTE: The Degree and Diploma in Engineering will not be accepted as basic qualification for Direct Recruitment.</p>																																																

(d)	Application Fees	An application Fee of Rs. 50/- (Rupees Fifty only) to be paid through Payment Gateway, linked with On-line application, using Debit Card or Credit Card. However, candidates belonging to SC/ST/PH/Ex-servicemen and Ex-TA of GCF/Jabalpur are exempted from paying application fee. The application fee is non refundable.
(e)	Photographs	One recent colour passport size scanned photograph (not more than three months old) is to be uploaded in the space earmarked in the application format.
(f)	Signature	Scanned signature is to be uploaded in the space earmarked in the application format.
(g)	Documents	Scanned copies of Age Proof (i.e. 10 th Mark-sheet), Highest Qualification Certificate, NAC/NTC/STC/Equivalent Certificate, Caste Certificate, Disability Certificate and Ex-Serviceman Certificate as applicable.

(03) Important Dates Schedule:

	EVENTS	IMPORTANT DATES
(a)	Opening Date for ON-LINE application/registration on website	06.02.2013
(b)	Closing Date for ON-LINE application/registration on website	20.02.2013 till 5:00 PM
(c)	The crucial date for determining age limit and educational qualification for various posts/trades mentioned above will be the Closing Date for submission of on-line application.	

NOTE: In case of any change in the above schedule of dates, the same will be made available on the website.

(04) SCHEME OF EXAMINATION

I) The selection process shall comprise of the followings:

(i) **(a) Written Test of 100 marks :** The Written Test shall be fully objective type and OMR based. The question papers of Written Test will be bilingual i.e. English and Hindi.

(b) Trade Test (Practical) of 100 Marks: The Trade Test (Practical) shall be only qualifying in nature, without any marks.

(ii) On the basis of merit list based on the marks obtained in Written Test, candidates 1.25 times the number of vacancies shall be called for Trade Test (Practical).

(iii) The final **Select List** shall be based on marks in the Written Test only, the Trade Test (Practical) being qualifying in nature.

(iv) **In the selection process, other things being equal i.e. marks being equal, trained Ex-Trade Apprentices of the recruiting Ordnance Factory and Sister Ordnance Factories shall be given preference in the order in which they are placed. In between the trained Ex-Trade Apprentices of the recruiting factory, preference shall be given to those who are senior i.e. if two or more Ex-Trade Apprentices secure the same marks then preference shall be given on the basis of seniority. Seniority of Ex-Trade Apprentices of the recruiting Ordnance Factory shall be decided on the basis of OFB's L/No. 13/08/03-A/HRD dated 15/17-12-2003. Similarly, in between the trained Ex- Trade Apprentices of the Sister Ordnance Factories, preference shall be given to those who are senior as mentioned above. In all other cases of tie, the selection will be resolved by applying the following methods till the Tie is resolved):**

a) **Date of Birth, with older candidate placed higher.**

b) **Alphabetical order in which the first names of the candidates appear.**

NOTE: The ITI candidates and its equivalent Diploma/Certificate holders will be considered for selection only when NCTVT Certificate (i.e. NAC or NTC) holders are not available for the post.

::4::		
(v) Minimum Qualifying Standards for:		
UR candidates	-	40% of the Total Marks
SC, ST & OBC candidates	-	35% of the Total Marks
Physically Disabled Person & Ex-Serviceman	-	30% of the Total Marks

The candidate not obtaining the specified minimum qualifying standard may not be considered for selection.

II) SYLLABUS FOR WRITTEN EXAMINATION AND TRADE TEST:

(a) WRITTEN EXAMINATION: The syllabus for the Written Test will be broadly as that of the NCVT Examination syllabus prescribed for the respective trade and as per the functional requirement of that trade.

(b) TRADE TEST: The syllabus for Trade Test (Practical) will be as per Trade Test Specification of the Semi-Skilled grade of the relevant trade.

(05) LANGUAGE FOR WRITTEN EXAMINATION:

The question papers of Written Test for all posts will be bilingual i.e. English and Hindi. However, the questions on the portion of English Language subject will be in English only.

(06) PHYSICAL DISABILITIES:

I. Physical Disabilities must be 40% or above. The full forms of the Abbreviations used for different types of disabilities are as mentioned below:

CATEGORY	CODE	DISABILITY
OH	OL	ONE LEG AFFECTED (R OR L) BUT NOT ARMS
	BL	BOTH LEGS AFFECTED BUT NOT ARMS
	OA	ONE ARM AFFECTED (R OR L)
HH	PD	PARTIALY DEAF
	D	DEAF
VH	LV	LOW VISION

II. Definition of Disabilities:

(A) Hearing Impairment: 'Hearing impairment' means loss of 60 decibels or more in the better ear in the conversational range of frequencies.

(B) Locomotors Disability: 'Locomotors Disability' means disability of the bones, joints or muscles leading to substantial restriction of movement of the limbs or any form of cerebral palsy.

(C) 'Cerebral Palsy' means a group of non-progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, peri-natal or infant period of development.

All the cases of orthopedically handicapped persons would be covered under the category of 'locomotors disability' or 'cerebral palsy'.

III. Competent Authority to issue Disability Certificate:

The Competent Authority to issue a Disability Certificate shall be a Medical Board duly constituted by the Central or State Government. The Central/State Government may constitute Medical Board(s) consisting of at least three members out of which at least one should be a specialist in the particular field for assessing loco-motor/cerebral/hearing/visual disability, as the case may be. The Medical Board shall, after due examination, give a permanent disability certificate in cases of such permanent disabilities where there are no chances of variation in the degree of disability. The Medical Board shall indicate the period of validity of the certificate, in cases where there are chances of variation in the degree of disability.

NOTE: The physically disabled candidates can apply against any post(s) irrespective of the fact that the post is reserved for PH or not. However, it will subject to the condition that the post is identified suitable for that particular type of Physical Disability.

(07) GUIDELINES FOR FILLING ONLINE APPLICATION:

- i) Eligible applicants are required to apply On-line only. The "On-line Application Form" will be available on **Gun Carriage Factory's** website www.ofbgcf.nic.in through a link **Recruitment** → **Semi-Skilled Tradesmen** → **Apply On-line**. Application received through any other mode will not be accepted under any condition.
- ii) No hard copies of documents are required to be sent to GCF/Jabalpur in connection with the application unless it is directed to do so.
- iii) Before registering/submitting applications on the website, the candidates should possess the following:-
 - (a) Valid E-Mail ID and Mobile No. The E-Mail ID and Mobile No. entered in the Online Application Form should remain valid/active until the recruitment process is completed. No change in the E-Mail ID and Mobile No. will be allowed once submitted. Please note that all information/news relating to recruitment will be communicated through e-mail and SMS. Therefore, the candidate himself/herself will be responsible for non-receipt of any communication in case of wrong or expired E-Mail ID & Mobile No.
 - (b) While applying for any post, the candidate should have a facility to take print out of the filled in **Application Form** and the **Acknowledgement Slip**.
 - (c) The candidate should have DEBIT CARD or CREDIT CARD of any bank through which he/she can transmit the application fee on-line. The candidate belonging to SC/ST/PH/EX-SER'MAN category and Ex-TA of Gun Carriage Factory need not have to submit the application fee.
 - (d) The candidate should have latest **passport size colour photograph** (<=20KB) as well as his/her **signature**(<=10KB) scanned in jpg or jpeg format for uploading in the Application Form.
 - (e) The candidates should have scanned copies of Age Proof (i.e. 10th Mark-sheet/Transfer Certificate), Highest Qualification certificate, NAC/NTC/STC/Equivalent Trade certificate, Caste Certificate, Disability Certificate and Ex-Serviceman Certificate as applicable. (All certificates should be <= 50KB each)
- iv) The On-line registration site will remain open as mentioned in the **Important Dates schedule** for different posts from **09.00 AM of the On-line registration opening Date** to **5.00 PM of the On-line registration closing Date**.
- v) The candidate should cross check the information furnished in the 'Application Form' before finally submitting the same as no correction will be possible later.
- vi) After applying On-line, the candidate is required to download/print the duly filled 'Application Form' and the 'Acknowledgement Slip' generated by the system for future references.

(08) IMPORTANT INSTRUCTIONS TO THE CANDIDATES/APPLICANTS:-

- i) The candidates in their own interest should go through this advertisement and satisfy themselves that they meet all eligibility requirements in terms of age, educational qualification etc. Any wrong or incomplete information shall render the candidate ineligible without any further notice. The candidature is provisional at all the stages of recruitment process.
- ii) Candidates appearing for Written Test/Trade Test will travel on their own expenses. However, SC/ST candidates will be paid traveling allowance, for the journey undertaken to appear in the Written Examination, to the tune of Second Class (IInd Class) Railway/Bus Fare as per rules for onward and return journey performed by shortest route on production of Journey details as well as Railway Receipt/Bus Fare Tickets. The reimbursement of journey fare for first 30 kms of each side is not payable. The aforesaid concession is not admissible to those SC/ST candidates who are already in Central/State Government Service. The candidate belonging to SC/ST category should produce appropriate certificate at the Examination Hall to claim re-imbursement of traveling fare, failing which traveling allowance will not be reimbursed.
- iii) The candidature of the candidate shall be cancelled, if he/she submits more than one application form for the same post/trade. Applying for more than one trade in Semi-Skilled grade is not permissible.
- iv) Submission of any false/incorrect/dubious information in the application form shall disqualify the candidate at any stage of selection process.
- v) Government Servant must obtain NOC, pertaining to release in case of selection, from their employer before applying for any post.

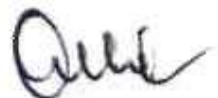
- vi) Dates of Examinations will be communicated separately to the eligible candidates through **E-Mail and SMS alert**. All announcements regarding Examination Date, Admit Card Download date, Result of Written Examination, Trade Test date schedule as well as Final Select List will also be made available on GCF's Website www.ofbgcf.nic.in from time to time.
- vii) **The applicants are advised to visit GCF's Website www.ofbgcf.nic.in frequently for important announcement/information throughout the selection process at its various stages.**
- viii) In case of selection of persons working in Central/State Govt./PSU, will have to submit a DISCIPLINARY CLEARANCE and a NO OBJECTION CERTIFICATE from their employer.
- ix) New entrants to Government Service, entering on or after 01.01.2004 will be governed by New Pension Scheme termed as "Defined Contribution Pension Scheme" and existing provisions of CCS (Pension Rules), 1972 will not be applicable.
- x) Ex-servicemen certificates & Discharge Certificate should have been issued by the Competent Authorities. Please note that persons who have been dismissed or removed from service are not entitled for relaxation available to Ex-Servicemen.
- xi) Mere fulfilling the minimum prescribed qualification and experience will not vest any right upon the candidate for being called for test. The factory will not entertain any correspondence in this respect and interim enquiry will not be attended to.
- xii) Only selected candidates will be informed of their selection in due course and no other correspondence on the subject would be entertained.
- xiii) Canvassing in any form will disqualify the candidate.
- xiv) The services after appointment are liable to be transferred to any other Ordnance Factories in India, subject to exigencies.
- xv) The advertisement will be subject to order/judgment, if any, by Hon'ble Courts/Ministry of Defence/Ordnance Factory Board etc.

09. Cancellation of candidature: The candidature of the candidate shall be summarily cancelled on following grounds.

- i) If, the age of the candidate is found to exceed the prescribed age limit on final scrutiny.
- ii) If the candidate does not found to possess the desired essential qualification on final scrutiny.
- iii) If the candidate fails to produce/submit original copies of all the essential documents as and when asked to do so.
- iv) In case the candidate is found using unfair means or adopting any malpractice at any stage of selection process.
- v) If applied against more than one trade.

CAUTION TO ALL APPLICANTS

Some unscrupulous elements may approach you with the assurance of procuring appointment for you in the factory through illegal gratification. You must not fall prey to such false assurance or exploitation and must not entertain or encourage such elements in any way. It is emphasized and reassured that the selection test and exercise will be done on merit only in a transparent manner.



(C. NGULLIE)
JT. GENERAL MANAGER/A
FOR SR. GENERAL MANAGER