



**MINISTRY OF DEFENCE  
INDIAN ORDNANCE FACTORIES**

**Short Notice**

**Recruitment of Workmen in Semi-skilled Grade for Ordnance Factory Dumdum ( Adv No OFRB/2012/1)**

**Recruitment of Workmen in Semi-skilled Grade for Ordnance Factory Nalanda ( Adv No OFRB/2012/2)**

**Separate Online Applications** through **SITE** are invited from eligible candidates for appointment as Workmen in semiskilled grade for Ordnance Factory Dumdum & Nalanda.

[Click here for submission online.](#)

**1. IMPORTANT DATES:**

<b>On-line Registration of Applications (Opening Date)</b>	<b>1/11/2012</b>
<b>Last Date for Registration (Closing Date)</b>	<b>21/11/2012</b>
<b>Last Date of Receipt of the Printout of Online Applications (after on-line submission).</b> For candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu and Kashmir, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands, Lakshadweep and for candidates residing abroad.	<b>30/11/2012</b>       <b>7/12/2012</b>

**2. VACANCY:**

<b>Vacancies for Workmen in Semi-skilled Grade for Ordnance Factory Dumdum</b>									
<b>SNO</b>	<b>Trade/Semi -Skilled</b>	<b>No of Vacancies</b>					<b>PH</b>		<b>Ex-S</b>
		<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>Total</b>	<b>HI</b>	<b>LD</b>	
1	Book Binder	1	—	—	—	1			
2	Carpenter	3	1	1	—	5			3
3	Electrician	5	5	3	1	14			5
4	Examiner*	2	1	1	—	4			
5	Fitter(Genl/Mech)	14	7	7	1	29	1	1	
6	Fitter/Electronics	2	0	0	0	2			
7	Grinder	2	0	1	0	3			
8	Machinist	14	7	9	2	32	1		3
9	Mason	3	—	1	—	4			3
10	Miller *	9	2	3	—	14			
11	Millwright*	1	—	1	—	2			1
12	Sheet Metal Worker	9	3	3		15			
13	Tool Maker	1	1	1	—	3			1
14	Turner	4	2	1	—	7			
15	Welder	8	1	0	1	10			
	<b>Total</b>					<b>145</b>			

\*Against the vacancies for Ordnance Factory Dum Dum, candidates having NAC/NTC, in the trade of 'Mechanic Machine Tools Maintenance, will be considered for the post of **Millwright** and candidates having NAC/NTC, in the trade of Machinist, will be considered for the posts of **Machinist, Examiner and Miller**. Preference in this respect will be obtained from the short listed candidates after declaration of written test results.

**Vacancies of Workmen in Semi-skilled Grade for Ordnance Factory Nalanda**

Sl	Trade/Semi Skilled	No. of vacancies to be filled					Physically Handicapped			Ex-S
		UR	OBC	SC	ST	TOTAL	VI	HI	LD	
1	CPW ( Chemical Process Worker)@	47	22	13	0	82	2	2	2	18
2	OMHE ( Operator Material Handling Equipment)\$	6	2	1	0	9				
3	RIGGER	3	0	0	0	3				
4	EXAMINER^ Sub-trades: 1. Filling 2. Proof & Test	5	2	1	0	8				
5	ELECTRICIAN	9	4	2	0	15				
6	MACHINIST	12	5	3	0	20				
7	CARPENTER	3	1	0	0	4				
8	BOILER ATTENDANT	3	1	0	0	4				
9	FITTER GENL	8	3	1	0	12				
10	AUTO FITTER	3	1	0	0	4				
11	FITTER PIPE	3	1	0	0	4				
12	FITTER (ELECTRONICS & INSTRUMENT)#	4	1	0	0	5				
13	MILL WRIGHT *	3	1	0	0	4				
14	MASON	3	0	0	0	3				
15	WELDER	3	0	0	0	3				
	TOTAL	115	44	21	0	180				

@ NAC/NTC Trades of Attendant Operator (Chemical Plant) will considered for Post of CPW.

\$ NAC/NTC Trades of Material Handling Equipment Mechanic cum Operator will be considered for the Trade of OMHE.

^For the post of Examiner, there will be a common selection list for sub trades of Filling & Proof & Test.

Preference in this respect will be obtained from the short listed candidates after declaration of written test results.

NAC/NTC Trades of Attendant Operator (Chemical Plant), Laboratory Assistant (Chemical Plant) , Chemical Laboratory Assistant will considered for Post of Examiner.

# NAC/NTC Trades of Electronic Mechanic, Mechanic Industrial Electronics, Instrument Mechanic, Advanced Mechanic Instruments, Instrument Mechanic (Chemical Plant) will be considered for the Trade of FITTER (ELECTRONICS & INSTRUMENT).

\* NAC/ NTC certificate in "Mechanic Machine Tools Maintenance" will be considered for post of MILLWRIGHT.

UR: Unreserved (General), VI: Visually Impaired, HI: Hearing Impaired, LD: Locomotive Disabled, PH: Physically Handicapped, Ex-S: Ex-Service man.

**3. ELIGIBILITY CRITERIA:** A candidate must be a citizen of India.

**a. ESSENTIAL QUALIFICATIONS**

- Matriculation
- National Apprentice Certificate (NAC)/National Trade Certificate (NTC) issued by NCVT.

**Note:** (a) If candidates with NAC / NTC are not available in a particular trade then applicants with ITI or equivalent qualification will be considered against vacancy of the trade.

**(b) Degree and Diploma in Engineering will not be accepted as qualification for Direct Recruitment to the semi-skilled posts**

**b. AGE :**

Categories of Vacancy	Age as On Closing Date
UR	Between 18 to 32 years
OBC	Between 18 to 35 years
SC	Between 18 to 37 years
ST	Between 18 to 37 years

**Age Relaxation in addition to above mentioned upper age limits:**

Ex-Trade Apprentices OFs	To the extent of period of apprentice training undergone by them under the Apprenticeship Act 1961.
Ex-Servicemen( Unreserved / General)	03 years after deduction of the military service rendered from the actual age as on the date of reckoning.
Ex-Servicemen ( OBC, SC/ST )	06 years (3 years + 3 years), 08 years (3 years + 5 years) after deduction of the military service rendered from the actual age as on the date of reckoning for OBC & SC/ST respectively.
Physically Handicapped	Up 10 years.
Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1 <sup>st</sup> Jan 1980 to 31 <sup>st</sup> Dec 1989.	Up to 5 years.
Departmental candidates with three years continuous service in central government in same line or allied cadres.	Up to 40 year of age ( 45 for SC/ST)

**4. APPLICATION FEE (NON-REFUNDABLE):** An application fee of **Rs. 50/-**. No fee will be charged for SC/ST, Women, PWD (Person with Disability) and Ex-Servicemen candidates. Separate Fees has to be paid for OF Dumdum and OF Nalanda.

**5. SELECTION PROCEDURE:** Short-listed candidates on the basis of written examination will be called for practical/trade test. Practical/trade test will be purely of qualifying nature. The selection will be made strictly as per merit, on the basis of written examination subject to getting qualified in the practical examination.

**6. SYLLABUS FOR THE WRITTEN EXAMINATION:** (i) NCVT for Technical. (ii) A few questions will also be on General Awareness on Everyday Life and Science, Reasoning (Verbal and non-Verbal) & Quantitative Aptitude of Matriculation standard. Duration of the examination will be 90 minutes for 100 multiple choice questions.

**7. HOW TO APPLY:**

*No manual applications would be entertained. The online application shall be at [ofb.gov.in](http://ofb.gov.in). The link will remain active from 01/11/2012 to 20/11/2012. Detailed instructions are available at the LINK site.*

*The filling of online application contains two parts:*

*Part I Registration I*

*Part II Registration II*

*Part III Physical Despatch of On line Application print out after affixing colour passport photo and signing the application form in the address given in the Link Site.*

**Application sent to Ordnance Factory Dumdum, Ordnance Factory Nalanda or Ordnance Factories Recruitment Board will not be considered.**

- 1. In Part I (Registration I), candidate will have to fill basic information. On submission of details, candidate will be prompted to check the details and make correction, if any.*
- 2. Part II (Registration II) contains filling of payment details (Payment Transaction id),*
- 3. The application procedure will be incomplete without Part II Registration II.*
- 4. Candidates who have to pay application fee can pay fee as per direction given in website.*
- 5. On successful completion of the transaction and application form will be generated; which may be printed for record.*
- 6. Candidates should keep a copy of the Application printout and Fee Receipt for their record.*
- 7. Candidates have to download Admission Card as per instructions provided in the website.*
- 8. Candidates will be permitted to enter Examination venue only with the proof of Admission Card along with a photo identity proof.*

*Part III (Registration III)*

*On line Application print out after affixing colour passport photo and signing the application form & enclosing Original copy of Payment Challan in the address given in the Link Site should reach by 30.11.2012.*

**In case candidate is claiming fee exemption, copies of certificates (Self- Attested) supporting the same must be enclosed in the hard copy of application.**

**For candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura,**

*Sikkim, Jammu and Kashmir, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands, Lakshadweep and for candidates residing abroad. It should reach by 7.12.2012.*

OFRB will send acknowledgement through SMS/email to candidates after receipt of the same in physical format.

In addition, No Objection Certificate from the competent authority, if already employed in Railways or any Government department/public sector undertakings has to be produced during the time of Trade Test.

**EX-APPRENTICES SHOULD SUBMIT THEIR APPLICATION AS INDICATED ABOVE.**

